



## Yearly Status Report - 2018-2019

### Part A

#### Data of the Institution

Part A	
<b>Data of the Institution</b>	
<b>1. Name of the Institution</b>	RAJA RAMMOHUN ROY MAHAVIDYALAYA
Name of the head of the Institution	Dr. Jiban Kumar Pal
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	03211266221
Mobile no.	7001879263
Registered Email	principal.rrrm@gmail.com
Alternate Email	iqac.rrrm@gmail.com
Address	RADHANAGAR, P.O.-NANGULPARA, DIST. - HOOGHLY
City/Town	KHANAKUL
State/UT	West Bengal
Pincode	712406

<b>2. Institutional Status</b>	
Affiliated / Constituent	<b>Affiliated</b>
Type of Institution	<b>Co-education</b>
Location	<b>Rural</b>
Financial Status	<b>state</b>
Name of the IQAC co-ordinator/Director	<b>Dr Partha Sarathi Mukherjee</b>
Phone no/Alternate Phone no.	<b>03211266221</b>
Mobile no.	<b>8617689928</b>
Registered Email	<b>principal.rrrm@gmail.com</b>
Alternate Email	<b>iqac.rrrm@gmail.com</b>

<b>3. Website Address</b>	
Web-link of the AQAR: (Previous Academic Year)	<a href="https://www.rrrmahavidyalaya.edu.in/aqar.php">https://www.rrrmahavidyalaya.edu.in/aqar.php</a>
<b>4. Whether Academic Calendar prepared during the year</b>	<b>Yes</b>
if yes,whether it is uploaded in the institutional website: Weblink :	<a href="https://www.rrrmahavidyalaya.edu.in/academic_calendar.php">https://www.rrrmahavidyalaya.edu.in/academic_calendar.php</a>

<b>5. Accrediation Details</b>					
Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
<b>2</b>	<b>B</b>	<b>2.23</b>	<b>2016</b>	<b>05-Nov-2016</b>	<b>04-Nov-2021</b>

<b>6. Date of Establishment of IQAC</b>	<b>25-May-2007</b>
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<b>7. Internal Quality Assurance System</b>
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Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
<b>Accounts Audit</b>	<b>14-Jan-2019</b>	<b>5</b>

L::asset('/', 'public') .'/public/index.php/admin/get\_file?file\_path='.encrypt('Postacc/Special\_Status/'. \$instdata->upload\_special\_status))}

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**8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.**

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Surajit Gupta	Minor Research Project	UGC	2016 730	220000
Abhisek Karmakar	Minor Research Project	UGC	2016 730	230000
Sirshendu Bhattacharyya	Minor Research Project	UGC	2016 730	130000
Prasanta Mallick	Minor Research Project	UGC	2016 730	460000

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**9. Whether composition of IQAC as per latest NAAC guidelines:**

Yes

Upload latest notification of formation of IQAC

[View Link](#)

**10. Number of IQAC meetings held during the year :**

4

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

No

Upload the minutes of meeting and action taken report

No Files Uploaded !!!

**11. Whether IQAC received funding from any of the funding agency to support its activities during the year?**

No

**12. Significant contributions made by IQAC during the current year(maximum five bullets)**

(i) An awareness program with the help of Librarian has been arranged to familiarise the new students under CBCS to the world of Library. (ii) Constant initiatives regarding the issue of Identity Card of teaching and nonteaching staffs results in the distribution of Identity Cards evenly. (iii) Consistent effort and persuasion results in the grant of opening PostGraduate Course in Bengali for session of 20192020 by the University of Burdwan. (iv) Makes arrangements for sending important notifications through whatsapp message to all stakeholders of the college regularly.

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**13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year**

Plan of Action	Achievements/Outcomes
In order to get financial assistance from RUSA, one RUSA institutional Coordinator and one IQAC member have been selected to perform the function of collaborator for the whole work regarding Institutional Development Plan.	The Institutional Development Plan has been prepared and submitted to RUSA.
A Proposal of three crores for three-storied building consisting of smart class room, normal class-room, laboratory & gallery and fifty lakhs for equipments have been planned to prepare and submit to the Government of West Bengal for making a better academic scenario.	The detailed proposal has been prepared and yet to be submitted.
Being the birthplace of the harbinger of Bengal social reform, Raja Rammohun Roy, a museum containing two galleries for students and tourists, within the college premise has been proposed and submitted to Governing Body for approval	Although a separate museum could not be established within the college campus in this session the IQAC contacted with the Rammohun Memorial Committee and proposed a collaborative effort for joint development of the museum already established by the memorial committee.
Regular appeals to the University of Burdwan have been made to open Post-Graduate Courses in Bengali and History.	The University of Burdwan has granted to open Post-Graduate Course in Bengali for the session: 2019-2020.
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**14. Whether AQAR was placed before statutory body ?**

No

**15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?**

No

**16. Whether institutional data submitted to AISHE:**

Yes

Year of Submission

2019

Date of Submission

12-Mar-2019

**17. Does the Institution have Management Information System ?**

Yes

<p>If yes, give a brief description and a list of modules currently operational (maximum 500 words)</p>	<p>The college has CAMS as Management Information System. The following modules are operational under CAMS 1. Student module 2. Fees collection with automatic ledger and cashbook entry 3. Asset register and purchase register 4. Financial accounting system including ledger creation, bill entry, bill pass, billwise voucher entry, ledger cashbook, Bank reconciliation, trial balance, accrual basis income expenditure, accrual balance sheet, accrual basis receipt payment</p>
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## Part B

### **CRITERION I – CURRICULAR ASPECTS**

#### **1.1 – Curriculum Planning and Implementation**

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The curriculum is implemented at the UG level though revision and up-gradation of the syllabi in accordance with the recommendations of the University of Burdwan. At the commencement of new syllabus, college organized various seminars and workshop for first generation learner students as well as faculty members for better implementation of new curriculum. 1. At the commencement of each semester/academic year, every department provides the students with newly oriented syllabus and reading lists as learning aid. Besides traditional lectures and seminars, the use of ICT in classrooms, power point presentations etc. are available to make the delivery of the curriculum more interesting for the students. In order to make the curriculum more holistic and effective tutorials are held along with informal mentoring; problem based and participative learning is encouraged. Additionally in order to ensure effective delivery of curriculum the institution - 1. At the beginning of each academic session the institution prepares academic calendars. The Institutional Academic calendar mentions the number of working days and teaching days, tentative dates of college examination for Semester and also the tentative date of commencement of class and of university examinations. 2. Preparation of prospectus prior to admission process for new coming students and mentioning the distribution of marks, credits to be earned in a semester, semester specific courses and also evaluation procedure and weightage. 3. Time table is drafted and finalized well ahead of the commencement of classes. It is then circulated by all departments according to the availability of teachers. The time table displays the number of classes both theoretical and practical allotted to each department. 4. Prepares modules and question banks for every course and display them on college and departmental notice board. 5. All sorts of monitoring are maintained by each department to keep record regarding completion of syllabus, under the supervision of the Head of the departments. 6. To ensure greater accountability and transparency, the attendance register for students as well as teachers is prepared so that it makes a daily record of all academic activities of the faculty like the number of classes allotted and taken and other activities for the day by the teacher etc. 7. With the introduction of CBCS the college has switched over to outcome based education as well as old syllabus which are posted on the website. 8. To promote effective curriculum and proper teaching the institution encourages the faculty members to attain various types of faculty development programmes like Orientation Programmes/Refresher Courses/Short Term courses etc. At that time departments

mutually rearrange classes among the faculty members of each department due to absence of faculty members.

#### 1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
NIL	NIL	Nil	0	NIL	NIL

### 1.2 – Academic Flexibility

#### 1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nil	NIL	Nil
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#### 1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BA	All Honours and General Courses	02/07/2018
BSc	All Honours and General Courses	02/07/2018
BCom	All Honours and General Courses	02/07/2018

#### 1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	0	0

### 1.3 – Curriculum Enrichment

#### 1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
NIL	Nil	0
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#### 1.3.2 – Field Projects / Internships undertaken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BSc	Botany: Plant Diversity	32
BSc	Zoology : Animal Diversity	38
BA	Geography: The Study of Rock in Hill	55
BA	History	75
BA	Political Science	45
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### 1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	No
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?  
(maximum 500 words)

<p>Feedback Obtained</p> <p>1. Principal meets the faculty members of each department at regular intervals. Regular meetings of IQAC and Teachers Council. All staff meeting and different committees and sub committees all of which are held on regular basis. 2. Most of the department recently introduced a system of obtaining feedback from all kinds of stakeholders. 3. Feedback from Parents/Guardians is received during Parent-teacher meetings and parents are encouraged to meet teachers to discuss student progress as and when required. 4. Principal meets the students and guardians regularly and also meets the ex-students under the banner of alumni on the curriculum academic performance of the students, teaching learning process as well on the functioning of infrastructure etc. 5. All such meetings serve as a formal platform where the feedback obtained from students, teachers and non-teaching employees and other stake holders of the institution is discussed and analysed on the basis of which concrete suggestions and recommendations are sought from all. Programmes are chalked out accordingly for the development of the institution. Thus acting upon the feedback received from different stake holders the next course of action is adopted with the aim of implementing the resolutions after deriving a common consent and implement them for promoting welfare of all concerned.</p>
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**CRITERION II – TEACHING- LEARNING AND EVALUATION**

**2.1 – Student Enrolment and Profile**

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BSc	Honours	143	604	82
BSc	General	196	255	45
BA	Honours	504	2883	452
BA	General	772	982	675
BCom	Honours	67	65	37
BCom	General	132	66	13

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**2.2 – Catering to Student Diversity**

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses

2018	1449	0	33	0	0
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## 2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
33	8	12	5	0	8
<a href="#">View File of ICT Tools and resources</a>					
<a href="#">View File of E-resources and techniques used</a>					

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

The majority of the population in the locality around our college is composed of minority community and backward classes people. So though it is the birthplace of Raja Rammohun Roy, the great social reformer and the place was very enriched educationally at that time, but now a greater portion of our students are first generation learner. So they need more assistance for grooming than the urban areas students. Our students are very sincere and their very much eager to shine in their life. Hence it is our responsibility to help them to overcome their drawbacks. The collection of books in our library is praiseworthy. The library has net connections with Wi-Fi facility. So many ebooks are also available to the students. College has a permanent membership of employment news and other magazines books of current affairs so that the students can prepare themselves for competitive exams. We have a career counselling cell in our college whose members regularly organise seminars to aware students about different job opportunity and also try to motivate them. IT department has book Bank from which students can borrow a number of books at a time which is very much helpful for them. Maximum departments specially those from science group have their own projector, laptop, desktop and printer with net connection and these are accessible to the students. We also have a smart classroom where seminars of different topics are conducted in a regular interval to accustom the students with modern technology. Students also get the opportunity to use this in time of Power Point presentation after completion of project works. Both science and humanity departments arrange educational tours, excursions every year to scientifically and historically important places to give students greater exposure. Our NCC department is very much active under the guidance of Lieutenant ANO sir. Certificate courses are conducted by this department which help our students in getting job administrative department. All work and no play makes Jack a dull boy - believing this, our Physical Education Department always try to keep the students physically fit and fine by different sport activity. Through such activities we also try to develop the sporting spirit in them so that they can face different odds and evils in their life in a calm and quiet manner. Last but not the least, we should acknowledge the contribution of our NSS department in value education. Our target is not only to prepare good students but also to produce good human beings. In this respect NSS department plays an important role by different Social awareness program in our surrounding locality involving the students of the local schools. Both NSS and NCC departments arrange different camps even in the outside of West Bengal. Government has also introduced different schemes to encourage students specially students to continue their study so that they can be self independent.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
1449	33	1 : 44

## 2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
46	32	14	0	12

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year )

Year of Award	Name of full time teachers	Designation	Name of the award,
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	receiving awards from state level, national level, international level		fellowship, received from Government or recognized bodies
Nil	NIL	Nil	NIL
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## 2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	BNGH, ENGH, GEOH, PLSH, EDCH, , PHIH, SNSH, HISH, BNGG, ENGG, EDCG, GEOG, PLSG, PHIG, SNSG, HISG, PEDG, ECOG	3RD YEAR	09/04/2019	10/07/2019
BSc	BOTH, ZOOH, MTMH, CEMH, PSHH, BOTG, ZOOG, MTMG, CEMG, PHSG	3RD YEAR	09/04/2019	10/07/2019
BCom	ACYH	3RD YEAR	09/04/2019	10/07/2019
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Since Continuous Internal Evaluation is an integral part of CBCS (Semester pattern) the college has introduced written test, seminar presentation, viva-voce as well as students' home assignment system for an overall development. The setting of question papers and evaluation process is done by the teachers. The result of the written examination is declared within stipulated period of time and measures for further improvements are discussed in the class by the teachers. Evaluation of field report and project works are adjudicated by the faculty members of the concerned department. Constant vigil is kept on attendance of students. In case of any irregularity, students are immediately informed. These are not, strictly speaking, reforms, but in addition to the terminal/ annual evaluation processes of the University, and are conducted to monitor academic progress, increase the level of confidence among students while preparing them for formal academic evaluation at the University level and also to understand and address the needs of less meritorious students.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

As the institution is an affiliated college under University of Burdwan (BU), Academic Calendar is prepared by Academic Committee and is approved by the Governing Body of the College following the guidelines of the affiliated University. A comprehensive calendar mentions the tentative schedule of test examination, holidays, sports, cultural events and other extension activities. The academic calendar is published in the college website before the commencement of the session. The dynamic academic calendar acts as a road map for academic activities and also updates the students about the upcoming events.

## 2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<https://www.rrrmahavidyalaya.edu.in/result.php>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
BAH	BA	BA Hons.	270	193	71.40
BAG	BA	BA Gen.	237	77	32.40
BSCH	BSc	BSC Hons.	90	62	68.89
BSCG	BSc	BSC Gen.	15	10	66.67
BCOMH	BCom	BCom Hons.	17	12	70.58
BCOMG	BCom	BCom. Gen.	1	1	100

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## 2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

**No Data Entered/Not Applicable !!!**

## CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Minor Projects	730	UGC	1040000	890000

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### 3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
NA	NA	

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
NA	NA	NA	Nil	NA

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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
NA	NA	NA	NA	NA	Nil

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### 3.3 – Research Publications and Awards

#### 3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

#### 3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
NA	0

#### 3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	Physics	2	Nil
National	Commerce	5	Nil
National	Chemistry	1	Nil
National	Physical Education	2	Nil
National	English	1	Nil
National	Sanskrit	2	Nil
International	Political Science	2	Nil

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#### 3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Commerce	3

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#### 3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Charge transfer in Nitrogen Ion-Hydrogen Atom interaction in intermediate and high energies.	Dr.Rakesh Samanta	Journal of emerging technologies and innovative research.	2018	Nil	Raja Rammohun Roy Mahavidyalaya	Nil
A tribute to	Dr.Rakesh	Vigyan Sikshak	2018	Nil	Raja Rammohun	Nil

Richard Feynman in his birth centenary.	Samanta				Roy Mahavi dyalaya	
Financial performance of micro finance in institution in india: a study on Bharat Financial Inclusion Ltd.	Dr.Bhaskar Biswas	Wealth International journal of money, banking finance.	2018	Nil	Raja Rammohun Roy Mahavi dyalaya	Nil
Macroeconomic variables and Indian stock market return: a study	Dr.Bhaskar Biswas	Parikalpana KIIT journal of management .	2018	Nil	Raja Rammohun Roy Mahavi dyalaya	Nil
Dividend policy and stock return: a study on some select stock in Indian stock market.	Dr.Bhaskar Biswas	IITM journal of business studies.	2018	Nil	Raja Rammohun Roy Mahavi dyalaya	Nil
Asset management and profitability: a study of select pesticides and agro chemical companies in india.	Dr.Bhaskar Biswas	Pragati journal of Indian economy	2018	Nil	Raja Rammohun Roy Mahavi dyalaya	Nil
Photophysical insights on a new supramolecular recognition element comprising PyC60 and	Dr. Shrabanti Banerjee	J. Mol. Liq.	2018	Nil	Raja Rammohun Roy Mahavi dyalaya	Nil

a bisporoh yrin studied in solution.						
Role of Physical education and sports in National I ntegration	Dr. S Mour	SHINJAN	2018	Nill	Raja Rammohun Roy Mahavi dyalaya	Nill
Shining India: Studying the effects of Globalizat ion on the Indian Social Space in Arvind Adiga's the white tiger.	Arka Pramanik	IJRAR	2018	Nill	Raja Rammohun Roy Mahavi dyalaya	Nill
Analysis of profita bility and dividend payout: a study on some select companies in Indian paint industry.	Dr.Bhaskar Biswas	Sankalpa- Journal of management research	2018	Nill	Raja Rammohun Roy Mahavi dyalaya	Nill
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### 3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
NA	NA	NA	Nill	0	0	NA
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### 3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Semi nars/Workshops	5	4	4	0
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### 3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Tree plantation, Sweatch Bharat, Blood donation camp, World water day, Leprosy day, Rakhi Bandhan programme	NCC	1	250
<a href="#">View File</a>			

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
NA	NA	NA	0
No file uploaded.			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agen cy/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
NA	NA	NA	0	0
No file uploaded.				

### 3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
NA	NA	NA	00
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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
NA	NA	NA	Null	Null	00
No file uploaded.					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
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NA	Nil	NA	0
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## CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
3177241	3177241

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Laboratories	Existing
Seminar Halls	Existing
Classrooms with Wi-Fi OR LAN	Existing
Seminar halls with ICT facilities	Existing
Value of the equipment purchased during the year (rs. in lakhs)	Newly Added
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Newly Added

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### 4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
KOHA	Partially	19.00.05	2016

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	32439	2524955	383	92919	32822	2617874
Reference Books	3318	298081	0	0	3318	298081

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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
NA	NA	NA	Nil

No file uploaded.

### 4.3 – IT Infrastructure

#### 4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	62	3	15	0	1	1	0	100	0
Added	0	0	0	0	0	0	0	0	0
Total	62	3	15	0	1	1	0	100	0

#### 4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

100 MBPS/ GBPS

#### 4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
<b>No Data Entered/Not Applicable !!!</b>	

### 4.4 – Maintenance of Campus Infrastructure

#### 4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
0	422683	0	4457008

#### 4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The college has build up area of over 5000 sq. meter as the no. of students is more than 2600 of whom slightly more than 50 are girls' students. There is one hostel each for boys and girls students, presently the boy's hostel which was constructed all most 50 years ago is in partially dilapidated condition and needs through repair. Also as the number of boarders is going down because of development in communication facilities to the college, it has been planned to convert part of the boy's hostel into classroom. Also construction of new classroom above the one storied building besides S.M. Roy memorial building and on the second floor of administrative building has been proposed and necessary procedural initiative has been taken. For up gradation of academic support facilities different initiative has been taken. The library is going through upgradation process with KOHA cloud sources for smooth running of library operations and OPAC services to the user group. Pest control is done on regular basis. There is an urgent necessity to bring the entire library under CCTV surveillance. The library provides for OPAC services to the students at the library entrance. Stock registers are regularly maintained at the laboratories and new instruments are purchased accordingly to the Departmental requirement. The college has an almost full-length football ground and annex ground for other sports activities which are regularly maintained for different sporting programmes and well equipped gymnasium caters to the need for physical activities to the students. Different sports equipment is being purchased time to time and stock register is regularly maintained for this. Construction of a sports complex has been started on UGC grants. But due to some technical



glitches the same could not be completed in time however initiative has been taken to finish the remaining part of construction as early as possible. Computer and other peripherals are being purchased and upgraded on regular basis.

<https://www.rrrmahavidyalaya.edu.in/infrastructure.php>

## CRITERION V – STUDENT SUPPORT AND PROGRESSION

### 5.1 – Student Support

#### 5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	1. Tuition Fees concession and College Award	301	75850
Financial Support from Other Sources			
a) National	Kannyashree, Chief Minister Relief fund, Merit Cum - Means Scholarship, Sitaram Jindal , Priyangada Britti, Moulana Azad, SC Applied, ST Applied, OBC-A Applied, OBC-B Applied, Minority Scholarship	1977	22998050
b) International	Nil	0	0
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#### 5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
NIL	Nil	0	NIL
No file uploaded.			

#### 5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
Nil	NA	0	0	0	0
No file uploaded.					

#### 5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance

		redressal
0	0	0

## 5.2 – Student Progression

### 5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
NA	0	0	Gillette Company	74	0
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### 5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2019	4	B.A.	History	BU, CU, RBU	M.A.
2019	7	B.Sc.	Botany, Chemistry, Physics	BU	M.Sc.
2019	2	B.COM.	Commerce	BU	M.COM.
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### 5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg: NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
SET	1
GATE	1
Any Other	15
<a href="#">View File</a>	

### 5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Teachers' day celebration	College	300
College Annual Sport	College	250
Fresher's Welcome and Social	College	1400
International Language Day Celebration	College	100
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## 5.3 – Student Participation and Activities

### 5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ International	Number of awards for	Number of awards for	Student ID number	Name of the student
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			Sports	Cultural		
2019	NA	Nil	Nil	Nil	NA	NA
No file uploaded.						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

As per the statute of the University of Burdwan, the Students' Union is formed every year by the elected representatives of all the different classes. But the Students' union was not formed this academic year i.e. 2018-2019 as per the directions of the Department of the Higher Education, Government of West Bengal. However selected students from various departments had been organized the Banners of NSS/NCC/Cultural Sub-Committee to assist the authority in organizing various programme related to the students. The Students' Union has traditionally played a very constructive role and looked after the welfare of the students. It safeguards the interest of both the students and the institution. The students' Union always joins hands with faculty members and college administration to ensure the overall development of the college. Absence of student union this group organizes different cultural programme to observe important days such as Netaji's Birth day, Republic day, Rabindra Jayanti, Independent day, Annual cultural programme, Fresher's Welcome Social, Teachers' day celebration, College Annual Sport, International Language Day Celebration etc. on the college campus. Participation of students help in the development of their organizational skills.

#### 5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

200

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

NA

### CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

#### 6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

1. The Governing Body of the college gives generous freedom and flexibility to the following sub-committees to lead all the activities of the college (i) IQAC (to formulate and implement plans for new initiatives and monitor the overall workflow of the college), (ii) Academic Committee (to monitor the entire academic affairs of the college), (iii) Infrastructure Development Committee (to decide on the infrastructural works and development), (iv) Hostel Welfare Committee (deals with hostel related matters), (v) Service Book and Pension Committee (deals with service book preparation and pension files for employees), (vi) Research Committee (to monitor the research activities), (vii) Seminar Committee (to monitor organizations of seminars and conferences in the college), (viii) NSS Advisory Committee (for activities under NSS), (ix) NCC Advisory Committee (for functioning of NCC wing), (x) Concession Committee (for

monitoring concession for students) (xi) PF Committee (for monitoring Provident Fund of the employees), (xii) Library Committee (for the management of the Library), (xiii) Routine Committee (to prepare routine for each semester), (xiv) Centre Committee (to monitor the University Examinations held in the college), (xv) Grievance Redressal Cell (to take proper measure for redressing grievances), (xvi) Cultural Committee (to monitor cultural activities), (xvii) Sports Committee (to organize college sports), (xviii) Magazine Committee (for publication of college magazine), (xix) Prospectus Committee (for preparation of college prospectus), (xx) Information and communication (for website, network and information related works), (xxi) Career and counseling (to enlighten students on career opportunities), (xxii) Canteen Committee (for smooth functioning of the college canteen), (xxiii) Admission Committee (to take decisions on admission related matters), (xxiv) Women's Cell (deals with the matters regarding women stakeholders), (xxv) Anti Ragging Committee (to prevent ragging in college campus), (xxvi) Purchase Committee (deals with all types of purchases from the college). The members of these committees regularly meet and take necessary steps to formulate and implement plans for different works. The overall administrative and academic activities are monitored by two principal committees: (1) IQAC, (2) Academic Committee. Together with the other committees they execute the plans formulated for different works. 2. The Academic Departments are also given ample freedom to prepare modules, arrange classes (following the central routine obviously) and arrange internal and/or practical examinations. Some departments also run departmental libraries on their own.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

## 6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Teaching and Learning	Modern methods of teaching and learning like field trips, PPTS etc. are utilized
Curriculum Development	As the Curriculum is developed and framed by the University therefore as an affiliated Institution we only implement it.
Library, ICT and Physical Infrastructure / Instrumentation	As per the needs of the students and the course module the mentioned physical infrastructures are maintained and semi automation of the library is done .
Research and Development	Our College encourages the faculty members to go for research projects, FDP, publications, Paper Presentation, attending seminars, conferences and workshops.
Admission of Students	The admission process is done in digital mode. The whole process of the admission is conducted by following the guidelines of Govt. of West Bengal and The University of Burdwan.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
<p>Planning and Development</p>	<p>The institution has successfully implemented the rules in Planning and Developing the overall functioning of the the college framed by the administrative and academic body of the college abiding by the rules framed by the government and the concerned university till date and preserved all the data in offline account regularly maintained by the technical and official personnel of the college. The college is developing its website with needed segments and accordingly is in the verge of documenting all its data including planning and development in the concerned website of the institution in the immediate future.</p>
<p>Administration</p>	<p>The administration of the college is run by the concerned administrative and the governing body and accordingly the rules and actions are chalked out and prepared. The subsequent documents and data are stored in pen and paper mode. Till date no online data handling or storing has been done but as the institution is developing and updating its website, all future documentation will be uploaded there and all necessary chores will be digitally handled.</p>
<p>Finance and Accounts</p>	<p>The institution maintains all the financial transactions relating to staffs, students and the institution including fees collection through an offline software named CAMS. Upto 2020 fees collection was done using respective bar-codes available in students' identity cards. From mid 2020 all data related to students including their fees and other financial assistance data are maintained through an offline software called CAMS. All financial transactions of the institution above Rs1000 is done through NEFT or RTGS(above Rs1000) and below it are done in cash that are documented immediately and duly signed and provided with receipt copy. Online transactions regarding fees(admission, examination and others) are also done through Pay U money(online app) i.e using any UPI applications. Academic and administrative requisitions are claimed through tendering (e-tendering in some sectors) and majorly through</p>

	register requisition from concerned departments. The remuneration of staffs are paid through HRMS from 1.4.17 till date.
Student Admission and Support	The institution maintains all the financial transactions data relating to admission and financial scholarship assistance details of students and the institution including fees collection through an offline software named CAMS. Post admission data are also stored using offline CAMS software. No offline transactions are done relating to students admission and monetary assistance. Subsequent e-updates will be available very shortly with updation of the institution's website.
Examination	Abiding by all rules framed by government and the concerned university, students examination information are stored in offline system using concerned Excel sheets. Online admit cards are made available to them timely which they can upload online through college website. The examination centre data of the college is maintained through a particular software called DR-Sheet till now. All other examination details are stored in offline folders in concerned software.

### 6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2018	NA	NA	NA	0
No file uploaded.				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2018	NA	NA	Nil	Nil	Nil	Nil
No file uploaded.						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Refresher Course	1	30/11/2018	20/12/2018	21
Short Term Course	1	30/10/2018	05/11/2018	7
<a href="#">View File</a>				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
0	0	0	0

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Group Insurance, Employee Credit Cooperative Society, Provident Fund, Maternity Leave, Paternity Leave and Child Care Leave.	Group Insurance, Employee Credit Cooperative Society, Provident Fund, Maternity Leave, Paternity Leave, Child Care Leave and Festival Advance payment for the declared bonus by the State Government of West Bengal.	Kanyashree, Aikyashree, Oasis Scholarship, Swami Vivekanada Scholarship, Nabanna Scholarship, National Scholarship Portal and Half-free Scholarship.

**6.4 – Financial Management and Resource Mobilization**

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Internal Audit is conducted by the internally appointed auditors and External Audit is conducted by independent External Auditor appointed by the D.P.I Govt. of West Bengal. Grants received from the State Government and other agencies for specific purposes like seminars, symposiums, research projects, are duly audited by qualified auditors at regular interval. The notes of the Auditor were duly complied with.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
NA	0	NA
No file uploaded.		

6.4.3 – Total corpus fund generated

49636495

**6.5 – Internal Quality Assurance System**

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority



Academic	No	Nil	No	Nil
Administrative	Yes	M/S KHYATI SANGHVI ASSOCIATES	Yes	Principal

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

Nil
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6.5.3 – Development programmes for support staff (at least three)

The college provides necessary support to teaching and non-teaching staffs for attending various developmental/upgradation programs organised by the affiliating university or the Government. Apart from that, non-teaching staffs of the college attended workshop on NAAC related Office Management System as trainer and online admission.
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6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. Initiatives were taken for optimum utilization of fixed assets, i.e. building, library etc. Conversion of a part of the boys hostel into classrooms was planned. 2. Construction of new classrooms. 3. Digitization of the accounts section section and all financial activities.
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6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	No
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
Nil	NIL	Nil	Nil	Nil	0
No file uploaded.					

## CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
NA	Nil	Nil	0	0

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
Percentage of power requirement of the College met by the renewable energy sources The initiatives taken or accepted for environmental consciousness and sustainability/alternate energy initiatives are given below: ? Energy Conservation: It has maintained the economic use of energy required for daily work of the college. A 3kWp solar power plant has been set up to avoid use of Generator when load in the college is low and also to reduce use of thermal power at any time. ? Rain Water Harvesting: It has created arrangement for pure



and clean water with submersible pump for daily use. It has been implemented successfully near College Hostel Building. ? Tree Plantation: The college has already planted at all vacant land area. It does not have enough land area to increase plantation. However, NSS team of the college tries further plantation in and around the campus. ? Hazardous waste recycling: The science departments of the college use no lethal chemicals. As a result, no alarming hazardous waste materials are evolved. The wastes from Chemistry and other departments generally evolved during day to day functions are drained to soak pits. The college campus has been made almost a polythene free zone. A pit has been constructed where compressed ploy-bags or similar wastes are stored. However, the college has not been able to develop any system of recycling hazardous wastes. ? E-waste management: The old computers, its peripherals and other instruments are exchanged with new ones if possible. Sometimes those are returned to the suppliers. One very old computer was given a local NGO for a token price. Some such things are sold / given to those for nominal price. Remaining E-wastes are stacked in the college properly.

#### 7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	No	8
Provision for lift	No	0
Ramp/Rails	Yes	4
Braille Software/facilities	No	0
Rest Rooms	No	0
Scribes for examination	Yes	2
Special skill development for differently abled students	No	0
Any other similar facility	No	0

#### 7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2018	1	1	21/02/2018	1	Rammohun Memorial Lecture	Social awareness about Raja Rammohun Roy and it started from 2018 for the purpose of 250th	100

						Birthday of Raja Rammohun Roy
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[View File](#)

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
NA	Nill	NA

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
NA	Nil	Nil	Nil
No file uploaded.			

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

The college tried to make the campus eco-friendly whenever got any scope. The initiatives taken or accepted in this respect when some other agency came forward are given below: ? Energy Conservation: It has maintained the economic use of energy required for daily work of the college. A 3kWp solar power plant has been set up to avoid use of Generator when load in the college is low and also to reduce use of thermal power at any time. ? Rain Water Harvesting: It has created arrangement for pure and clean water with submersible pump for daily use. It has been implemented successfully near College Hostel Building. ? Efforts for carbon neutrality: The college management is concerned with the carbon neutrality within the campus. A simple calculation shows that the carbon-di-oxide produced by the fire sources (mainly LPG) used in the college is well below (about two orders of magnitude) the amount of carbon-di-oxide absorbed by the trees planted in the campus. Again, the 3kWp solar power plant is a testimony towards this effort. ? Plantation: The college has already planted at all vacant land area. It does not have enough land area to increase plantation. However, NSS team of the college tries further plantation in and around the campus. ? Hazardous waste recycling: The science departments of the college use no lethal chemicals. As a result, no alarming hazardous waste materials are evolved. The wastes from Chemistry and other departments generally evolved during day to day functions are drained to soak pits. The college campus has been made almost a polythene free zone. A pit has been constructed where compressed ploy-bags or similar wastes are stored. However, the college has not been able to develop any system of recycling hazardous wastes.

**7.2 – Best Practices**

7.2.1 – Describe at least two institutional best practices

**Best Practice-I Title: "Shabda-Viswa"-the word board.** Goal: The Goal for the practice mentioned above is as follows: 1. To increase the use of Bengali Language. 2. To know new Bengali word its meaning regularly. Context: In recent time or if we recall, from sometime back, the use of Bengali language is found to be decreasing particularly among the young educated people. The digital cyclone has dismantled the love for mother language. The fusion of dialects which are used by common men orally or in written form has created a concern for Bengali language. In this context the IQAC initiated the idea of educating students of this college to absorb one Bengali word and its use regularly. Practice: The Practice began by instituted a board near the main gate of the college and it was named as "Shabda-Viswa." The meaning of each and every word have wonderful idea with its grammatical form. Each word depicts a world, as it commonly called. The project is controlled by the Bengali Dept. of the college.

It's written on every teaching day of the college then its written in a separate register meant for it. At the end of every month the Principal of the college signed and authorized it as an official document. In this process its moving forward. Evidence of success: The use of one word and its meaning every teaching day, have attracted many to this board to know new word. The increase of stock of word also motivated others to follow the word board. The non-teaching staffs and outsiders come for official works also showed interest to the word board. The most fascinating matter is that many outsiders and surrounding people of the college, once, who have seen it, come almost every day to absorb every Bengali word and its word meaning written on every teaching day. In this way it has created a social outreach programme of the college.

There lies its importance. Problems: The main problem is to write it in a regular way. In very rare occasion its passed on to other day. In a nutshell, the "Shabda-Viswa"- the word board is a matter of proud for the college. Best Practice-II Title: Formation of e-waste management room in the college. Goal: The Goal for the practice mentioned above is as follows: A. To organize the e-waste like obsolete and used out computer and its various parts of the college. B. To recycle the usable parts of those mentioned e-waste as far as applicable. C. To make the working space more employee friendly by curbing the tendency of littering worn out or over used electronic items. D. To make the whole management process cost effective and economic with e-waste management.

Context: After the implementation of the computers in the college management system, it developed into an effective management friendly instrument with its merits of time effectiveness. As a corollary to this, the academic works of the college were also brought within the aegis of the process of computerization.

The optimum use of it was seen in the opening up of the Computer Science department in the college. As a result a large number of computer and its ancillary parts were brought into the college. Now, technology is an ever developing and dynamic process, which is upgrading its every aspects time to time. This leads to the smart number of computer and its various parts being obsolete. Apart from this, the overuse of machines makes them defunct. Against this context, the IQAC was planning to optimize the management of this e-waste.

And the outcome is the formation of the e-waste management cell within the college, which will store the obsolete or worn out computer and its various parts and recycle the reusable parts as far as practicable as a part of the recycle management. Practice: As per the proposal of the IQAC of the college, the Teacher-in-Charge formed a e-waste management team with some Teaching and Non-Teaching member of the college. The aforesaid team, at the very outset, found out and registered the overused, obsolete or defunct computers and other various electronic items from different departments and office of the college. The collected items were then stored up in a room with proper documentation in a exhaustive register. The e-waste team will look in to the requirements of the various departments and sections of the office regarding their requirement of various electronic items. If they find that the e-waste store can provide that item with some minimum modifications, they will do the same. Evidence of success: The formation of the e-waste rooms from its very inception is effectively successful. The newly formed departmental rooms like History and English have been provided with Ups with nominal modifications and improvements. The team is also monitoring the whole management system for such requirements. Problems: There was an initial inertia about the whole process due to the lack of proper sensitization about the recycle management and cost effectiveness. Though, this is slowly decreasing, e-waste management need a wider and optimized implementation within the college administration system. The e-waste management system is a newly implemented initiative. But it has already made its effective mark in the college administration matrix.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

### 7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Raja Rammohun Roy Mahavidyalaya, although situated at very remote area of Hooghly district but believes in imparting an all-inclusive education. The main focus is to stimulate the students towards acquiring an assimilative learning. As an organisation Raja Rammohun Roy Mahavidyalaya continuously developing itself. So, together with the flourishing of the academic pursuits, the vision of the College is to develop an all-encompassing view of life among all the three stakeholders---students, teachers and the non - teaching staff. This finds expression in the ways the different units of the College function. The institution is committed towards the development of the community in and around it. This finds resonance in the campaigns associated with promoting healthy lifestyle habits, awareness of the environmental -friendly practices, maintenance of cleanliness, responding proactively to hazardous medical emergencies. All these initiatives need the involvement of the students . Such involvements promotes the hidden potentials of these young minds. The NSS units of the College arrange camps outside the college with the objective of social awareness. Educating young minds operate at different levels. The Rain Water Harvesting Unit of this College is a constant reminder of the conservation in the context of the ever-depleting natural resources.

Provide the weblink of the institution

### 8.Future Plans of Actions for Next Academic Year

1. Opening of P.G. courses in Bengali and History from the session 2019-20: The college will provide sufficient teaching staff and all other necessary infrastructure for the same. 2. Construction of new classrooms: Plan of construction of new classrooms on the 1st floor above Room no. NR2 and NR3 has been taken up and completion of construction work of the 2nd floor of the Administrative Building has been planned on an urgent basis.