YEARLY STATUS REPORT - 2020-2021

Part A	
Data of the Institution	
1.Name of the Institution	RAJA RAMMOHUN ROY MAHAVIDYALAYA
• Name of the Head of the institution	DR. PULAK CHANDRA MANDAL
• Designation	TEACHER-IN-CHARGE
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	03211266221
• Mobile No:	7003490175
• Registered e-mail	principal.rrrm@gmail.com
• Alternate e-mail	iqac.rrrm@gmail.com
• Address	VILL- Radhanagar, P.O-Nangulpara,DIST- Hooghly
• City/Town	Khanakul
• State/UT	West Bengal
• Pin Code	712406
2.Institutional status	
• Affiliated / Constitution Colleges	AFFILIATED
• Type of Institution	Co-education
• Location	Rural

• Financial Status	**UGC 2f and 12(B)**
• Name of the Affiliating University	**The University of Burdwan**
• Name of the IQAC Coordinator	**DR. SHRABANTI BANERJEE**
• Phone No.	**03211266221**
• Alternate phone No.	**9123730484**
• Mobile	**9007461342**
• IQAC e-mail address	**iqac.rrrm@gmail.com**
• Alternate e-mail address	**principal.rrrm@gmail.com**
3.Website address (Web link of the AQAR (Previous Academic Year)	https://www.rrrmahavidyalaya.edu.in/uploads/AQAR%202019-20.pdf
4.Whether Academic Calendar prepared during the year?	**Yes**
• if yes, whether it is uploaded in the Institutional website Web link:	https://www.rrrmahavidyalaya.edu.in/uploads/2020-2021%20ACADEMIC%20CALENDER.pdf

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	**B+**	**INSTITUTIONAL SCORE- 77.30**	**2007**	**31/03/2007**	**30/03/2012**
Cycle 2	**B**	**2.23**	**2016**	**05/11/2016**	**04/11/2021**

6.Date of Establishment of IQAC — **25/05/2007**

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
NIL	**NIL**	**NIL**	**NIL**	**NIL**

8.Whether composition of IQAC as per latest NAAC guidelines — **Yes**

• Upload latest notification of formation of IQAC	[View File](#)	
9.No. of IQAC meetings held during the year	**2**	
• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?	**Yes**	
• If No, please upload the minutes of the meeting(s) and Action Taken Report	[View File](#)	
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	**No**	
• If yes, mention the amount		

11.Significant contributions made by IQAC during the current year (maximum five bullets)

1. Online classes were conducted during the COVID-19 pandemic using different online platforms like Zoom, Google Meet etc. For smooth functioning of administrative works (students admission, fees collection, form fill-up etc) we used ERP software also. As per the directive received from The University of Burdwan time to time during lockdown, internal assessments and semester examinations were held successfully in online mode. Evaluation of answer scripts and uploading of marks were all done successfully in online mode by Academic subcommittee of the college under the guidance of IQAC. 2. The IQAC arranged for regular sanitization of the college premises, kept on updating the staffs and students on the prevailing conditions. 3. IQAC encouraged faculty members to participate in online Refresher Course, Orientation Programme/ Faculty Induction Programme, Faculty Development Programme and Short Term Courses. Some of our faculty members have successfully completed the above mentioned courses throughout the academic year through online mode from various esteemed institutions of the country. 4. We have provided financial support to Central and State Government's covid relief fund to fight against the pandemic where all Teachers, nonteaching staff's contribution were noteworthy. 5. The IQAC arranged several webinars with the active cooperation of all teaching members of different departments as well as non-teaching

members of the college during the lockdown period.

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
The college is closed due to COVID 19 Pandemic and subsequent lockdown. The Pandemic had a devastating effect on the socio-economic conditions of the people. Moreover, even though online classes are being taken, lots of students couldn't attend those due to lack of sufficient infrastructure in this remote rural area. Therefore, the biggest challenge before the college is to bring them back to normal academic atmosphere. So, the IQAC propose to arrange for many more special classes when the college reopens, to make up for the loss, reduce financial burden on the students by cutting down fees on different heads, stand by the Society at large in whatever ways possible.	As almost the entire academic session was within the Pandemic period the college remained closed for most of the year. The teachers tried their best to make up the loss for the students, but still a lot remained undone. The Governing Body accepted the proposal of the IQAC and reduced the fees on different heads. The teaching and non-teaching staffs of the college contributed twice to the CM Relief Fund, once on the call of the DPI and again on their own.

13.Whether the AQAR was placed before statutory body? | **Yes**

- Name of the statutory body

Name	Date of meeting(s)
Governing Body	10/01/2022

14.Whether institutional data submitted to AISHE

Year	Date of Submission
2020-21	12/02/2022

15.Multidisciplinary / interdisciplinary

Raja Rammohun Roy Mahavidyalaya, adopts a multidisciplinary approach to education. This means that our college combines multiple fields of study and disciplines to provide a comprehensive education to our students. Since we are an affiliated college under The University of Burdwan, the parent university creates our course structure and pedagogical content as per Choice Based Credit System in accordance with UGC regulations. Our college is making every effort to successfully adopt interdisciplinary and multidisciplinary education, which will undoubtedly help our students acquire the abilities needed in the twenty-first century. We applaud the shift in education policy brought about by NEP 2020, and we intend to introduce the multidisciplinary/interdisciplinary approach to education in our college in the upcoming months. Our college is getting ready to offer interdisciplinary courses that will support students' holistic growth. The college intends to introduce short-term and vocational courses and study the local population to determine employment opportunities.

16.Academic bank of credits (ABC):

The establishment of the Academic Bank of Credit (ABC) is one of the provisions of the National Education Policy 2020 (NEP 2020). Within a certain time frame, ABC will permit students enrolled in undergraduate and graduate degree programs to leave and return. Throughout a student's educational journey, the Academic Bank of Credits will deposit credits granted by accredited higher education institutions for courses taken there into the student's academic bank account. The college is awaiting authorisation from the affiliated university to launch the Academic Bank of Credits. The institution is taking the initiative to enable rural and tribal students take advantage of these resources by launching registered skill-based and vocational courses, as well as other courses under credits through connected universities.

17.Skill development:

In order to make our country self-sufficient, the New Education Policy 2020 places a strong emphasis on the comprehensive development of the country's youth and places particular emphasis on skill development. By offering practical courses that meet local needs, the institution hopes to strengthen the skills of young people and students from rural areas. NEP 2020 emphasizes the importance of vocational training and skill development, in addition to traditional academics. This approach aims to equip students with practical skills that are valuable in the job aspects.In order to fund skill-based courses, the college intends to work with businesses, non-governmental organisations, and sponsoring

organisations.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

By integrating Indian Knowledge Systems into education, we can: - Preserve and promote India's cultural heritage - Provide culturally relevant education - Foster inclusivity and diversity - Develop holistic and well-rounded individuals - Enhance India's contribution to global knowledge This integration can be achieved through a gradual and inclusive process, respecting diverse perspectives and promoting critical thinking. By providing MIL (Modern Indian Languages) and core courses in accordance with the CBCS model established by the parent institution, the college currently offers the proper integration of the Indian knowledge system.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

Raja Rammohun Roy Mahavidyalaya is committed to implementing Outcome-Based Education (OBE) to enhance the quality of education and ensure students achieve desired learning outcomes. OBE Objectives: 1. Develop students' critical thinking, problem-solving, and communication skills. 2. Enhance students' subject knowledge and expertise. 3. Foster research-oriented and innovative thinking. Implementation Strategies: 1. Curriculum redesign to focus on learning outcomes. 2. Faculty development programs for effective OBE implementation. 3. Regular assessment and feedback mechanisms. Outcomes: 1. Improved student performance and pass percentages. 2. Enhanced employability and entrepreneurship skills. 3. Increased research publications and projects. Challenges and Future Plans: 1. Continuous faculty training and monitoring. 2. Infrastructure development for effective OBE implementation. 3. Collaboration with industries and institutions for internship and placement opportunities.

20.Distance education/online education:

During the time of COVID 19 pandemic all faculty members of our college conducted classes in online mode using google meet or Zoom platform for timely completion of the course curriculum. The pandemic accelerated the adoption of online education, transforming the way we teach and learn. As we move forward, it's essential to build on the lessons learned and continue improving online education to make it more effective, inclusive, and sustainable.

Extended Profile

1.Programme

1.1 Number of courses offered by the institution across all programs during the year	**32**

File Description	Documents
Data Template	[View File](#)

2.Student

2.1 Number of students during the year	**2799**

File Description	Documents
Data Template	[View File](#)

2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	**927**

File Description	Documents
Data Template	[View File](#)

2.3 Number of outgoing/ final year students during the year	**590**

File Description	Documents
Data Template	[View File](#)

3.Academic

3.1 Number of full time teachers during the year	**67**

File Description	Documents
Data Template	[View File](#)

3.2 Number of Sanctioned posts during the year	**75**

File Description	Documents
Data Template	

4.Institution	
4.1 Total number of Classrooms and Seminar halls	**44**
4.2 Total expenditure excluding salary during the year (INR in lakhs)	**46.1032773**
4.3 Total number of computers on campus for academic purposes	**28**

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

During Academic Session 2020-21 due to Covid-19 Pandemic the entire teaching learning process, internal assessments, University examinations were shifted to online mode. Our institution followed all the guidelines received from the State Government as well as from our mother University to fulfill our students' requirements. Our Institution followed the syllabus, set by the affiliating university –

the University of Burdwan and had no freedom in any alteration of the curriculum. But the institution took utmost care for proper implementation of the curriculum. The syllabus was modularized. The HOD as well as IQAC maintained strict vigilance over the timely completion of the syllabus. As the entire Teaching-Learning and Internal Assessments methods were shifted to online

mode, a number of online departmental meetings were held in every department in which subjects are assigned to teachers after discussion with them. Each department provided a well-structured routine for each semester. Practical Classes were taken through NPTEL videos and other YouTube videos prepared by the teachers. Various classroom teaching methods based on various needs of

different subjects were extensively used for the effective delivery of the curriculum. The students and

Teachers had been encouraged to join the Webinars organized by our institution as well as by the other institutions. Librarians of our Institution extended their services to the students and teachers through E-resources and E-books.

File Description	Documents
Upload relevant supporting document	[View File](#)
Link for Additional information	https://www.rrrmahavidyalaya.edu.in/uploads/programme%20outcomes.pdf

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

At the beginning of each academic session, the academic calendar is prepared consistently keeping in focus of the Academic Calendar prepared by the University of Burdwan and the Government Holiday list. The CBCS, curriculum at the undergraduate level involved Continuous Internal Evaluation through tutorials, projects and viva-voce before the final semester examination. In this academic year we conducted one Internal Assessment (I.A.) per semester due to pandemic. At the beginning of the semester, our faculty members informed students about various components in their assessment process. Internal assessments are conducted through the online platforms like Google Meet or Zoom where the students have to go through the viva or seminar paper presentation. For the better communication and the transparency of the assessment each department has its different mail id and WhatsApp groups for the students' submission of their internal assignments or projects.

File Description	Documents
Upload relevant supporting documents	[View File](#)
Link for Additional information	https://www.rrrmahavidyalaya.edu.in/uploads/Academic%20Calendar20-21.pdf

1.1.3 - Teachers of the Institution participate in **C. Any 2 of the above**
following activities related to curriculum
development and assessment of the affiliating

University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

17

File Description	Documents
Any additional information	**No File Uploaded**
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

0

File Description	Documents
Any additional information	**No File Uploaded**
Brochure or any other document relating to Add on /Certificate programs	**No File Uploaded**
List of Add on /Certificate programs (Data Template)	[View File]

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

0

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

0

File Description	Documents
Any additional information	**No File Uploaded**
Details of the students enrolled in Subjects related to certificate/Add-on programs	[View File]

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The college, while framing curriculumor revising it, is always alert to the need of integration of several recent day issues with the traditional courses. Some details are as follows:

Only the CBCS syllabus of the University of Burdwan is implemented in our Institution, but by conducting different programmes, classroom discussions, seminars and workshops and relevant cultural and extension activities help sensitize students to Gender issues. Our College has a mandatorysemester course on Environmental Studies. All departments incorporate in their curriculum the environmental issues with a component of student deliberation. Thus, Institute is able to integrate cross-cutting issues in a restricted manner only.

File Description	Documents
Any additional information	**No File Uploaded**
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

2

File Description	Documents
Any additional information	**No File Uploaded**
Programme / Curriculum/ Syllabus of the courses	**No File Uploaded**
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	**No File Uploaded**
MoU's with relevant organizations for these courses, if any	**No File Uploaded**
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

0

File Description	Documents
Any additional information	**No File Uploaded**
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution   **E. None of the above**

**from the following stakeholders Students
Teachers Employers Alumni**

File Description	Documents
URL for stakeholder feedback report	**No File Uploaded**
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	**No File Uploaded**
Any additional information(Upload)	**No File Uploaded**

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	[View File](#)
URL for feedback report	https://www.rrrmahavidyalaya.edu.in/uploads/Feedack%2020-21.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

2054

File Description	Documents
Any additional information	[View File](#)
Institutional data in prescribed format	[View File](#)

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

412

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Every work needs an assessment irrespective of the designation and qualification of the workers. Student assessment is necessary not only for their benefit but also it is beneficial for the teachers. In time of classroom teaching or in the laboratory, our teachers discuss the previously taught lessons in a nutshell and also try to get the answers of the relevant questions. If they find that the students are not enough capable, then they try to take extra classes. We, the teachers also evaluate the students through internal assessments, the class test taken before each semester following UGC guidelines. Final year students also do project works on any topic of their own choice and they have to submit the report so that they can develop their writing skill. We also take attempts to conduct discussion sessions by the students to judge their depth in the subject which ends with an interactive station after their presentation. For the slow learners we try to discuss the answers of the questions which were set by our university in the last 10 years. For advanced learners we suggest more reference books and problems which can be found in the question papers of NET ,GATE or JAM so that they can prepare themselves for higher study.

File Description	Documents
Link for additional Information	Nil
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
2799	67

File Description	Documents
Any additional information	[View File](#)

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Being an affiliated college of The University of Burdwan we had followed its approved curriculum. For the holistic upliftment of the students the curriculum had well accepted the experimental learning, participative learning and the problem solving approach. Simultaneously for a college like us in a rural set up teaching-learning approach is one of the main objectives and one of the main factors for our college. As far as possible by following the curriculum of The University of Burdwan our students are provided with both the conventional and modern sophisticated methods to implement the above mentioned approaches.

File Description	Documents
Upload any additional information	**No File Uploaded**
Link for additional information	**Nil**

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The importance of ICT enabled tools has become crucial for continuing the teaching-learning process. During the COVID-19 pandemic period the importance of using the ICT enabled tools has raised manifolds. For a rural college like us the conventional teaching methods is well complemented by the ICT-enabled tools. The college is very much supportive for the students and within the limited resources it provides certain of the ICT-enabled tools for their fruitful learning. The college has a moderate resource which includes availability of the computers and high speed internet. To increase the impact of teaching-learning process the faculty members use the ICT-enabled tools along with the conventional methodologies. An ICT-enabled tool that is used for the delivery of the course content includes power point presentation, you-tube presentation. ICT-enabled teaching-learning process is prop up with the access to the library, use of the projectors and access to non-print material

for the students of the different subjects. Each and every department is provided with the access to WIFI and quite a few classrooms are equipped with ICT-enabled tools. Beside that there is department wise What's App group for different classes for the sharing of information and study materials.

File Description	Documents
Upload any additional information	**No File Uploaded**
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	https://www.rrrmahavidyalaya.edu.in/album_details.php?albId=4

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

67

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	**No File Uploaded**
mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

67

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

16

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

715

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Any judgmental process should be transparent and natural in any field that is either in the academic field or in the official field. The members of the academic committee of the college take the decision about the dates for taking internal assessment of the students of different semesters. We the teachers have to complete the procedure within the pre mentioned period and then we send the marks to the academic committee. We give the liability to the students to choose the chapters on which they want to face the class test show that they should not have grievances on the teachers that the teachers impose the syllabus for forcibly on them. Class tests are taken in the same way as university exams are conducted with the same question pattern. Apart from the written exam teachers of the laboratory base subjects take viva-voce regularly in their practical

classes. Other departments try to arrange student's colloquium to charge their concept about the subject. Try to get answers of different relevant questions in the time of classroom teaching. All these attempts are done before the students, not in a closed room so that they can't blame the teachers for biased judgement.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	https://drive.google.com/drive/folders/1006E m6gXbsmMjBveDQlTUOd2d0ZGzm_?usp=sharing

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

As per UGC guideline our college also has a student's grievance cell like other colleges. Our teachers try their best to conduct the internal assessment program transparently as far as possible. But after such efforts if any student thinks that the system does not work properly he or she can drop a complaint letter to the grievance box, attached to the principal's chamber. Convener of the student's grievance cell who is always a senior teacher, takes necessary steps with the help of the head of the institution and other committee members. After each exam the students are given a few days' time to lodge a complaint. It's upon his or her own choice whether he or she wants to disclose his or her identity or not. After proper investigation if it is found that the complaint has its own merit then a fresh arrangement is done where the principle should be present along with the convener and head of the corresponding department. But as far as it is known that no such incident happened in our college till now. Hope it will not even take place in future so that the trusted relation between the teachers and students can be continued.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

Arousing students interest in learning from the unknown and then

reflecting on their performance is the course outcomes of all courses or programs offered by the institution. Raja Rammohun Roy Mahavidyalaya offers courses for the post-graduate and under-graduate students. At the very first beginning of this academic session each department provides their respective syllabus and details of the respective program to the students. Also the department organized some seminars, posted presentations, student career oriented lecture by alumni, career counseling seminars which encourage students to think about their career.

The objective of the course is to enhance students ability to understand and apply basic concepts at an advance level. Students actively decide career at the end of the semester and strive until they achieved their dream career.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://www.rrrmahavidyalaya.edu.in/uploads/programme%20outcomes.pdf
Upload COs for all courses (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Raja Rammohun Roy Mahavidyalaya, being an affiliated college of the University of Burdwan offered six end semester examination for undergraduate students and four end-semester examination for post graduate student. For this programmes and courses institution followed curriculum framework of affiliated university. The level of program outcomes (POs), program specific outcomes (PSOs) and course outcomes (COs) evaluated by the marks of the students score in the end semester examination of CGPA(Curriculum Great Point Average). Students are assign to give poster presentations as well as oral presentations in front of teacher, which has to develop the overall confidence among the students.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://www.rrrmahavidyalaya.edu.in/uploads/programme%20outcomes.pdf

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

506

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	https://drive.google.com/drive/folders/1KYlJGQzW_ftA36aDQouRcgwlPYneI3Ec

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://www.rrrmahavidyalaya.edu.in/uploads/Feedack%2020-21.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	<u>View File</u>
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

0

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	<u>View File</u>

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

3

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

10

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Raja Rammohun Roy Mahavidyalaya not only confines the education of students to the classrooms but our main aim is to provide such an education through which the students groom themselves as a responsible young citizen who is sensitive to the needs of the society. In Normal circumstances as a part of extension activities in the surrounding communities the NSS units and the NCC unit of the Mahavidyalaya organize some programmes in which our students and the staffs participate voluntarily. As this year is reeling under the pandemic COVID-19 therefore our Mahavidyalaya with the help of the Government officials extend hands of assistance and support to the needy. One such example is the Department of Chemistry prepared a hand sanitizer as per WHO guidelines and distributes it to the people of the local area and also in the adopted village. Beside that our NCC & NSS units organize COVID-19 & health awareness programme by maintaining preventive measures as laid by the Government. Our students willingly participated in many extension activities like awareness campaign on social issues through online mode. Our students also celebrate different days of National Importance which reminds us about our heritage and identity.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File]()

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

0

File Description	Documents
Any additional information	**No File Uploaded**
Number of awards for extension activities in last 5 year(Data Template)	[View File]()
e-copy of the award letters	**No File Uploaded**

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

10

File Description	Documents
Reports of the event organized	[View File]()
Any additional information	**No File Uploaded**
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	[View File]()

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in

collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

0

File Description	Documents
Report of the event	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	**No File Uploaded**

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

0

File Description	Documents
e-copies of linkage related Document	**No File Uploaded**
Details of linkages with institutions/industries for internship (Data Template)	<u>View File</u>
Any additional information	**No File Uploaded**

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

0

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<u>View File</u>

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The college encompasses a campus area of 5.70 acres, which is entirely monitored by CCTV cameras. Despite being situated in a rural area with limited resources, the institution is equipped with all necessary learning facilities to support students in achieving their academic goals. The infrastructure and physical amenities of the college are outlined as follows. The college offers a total of 17 undergraduate programs, comprising 14 Honours and 3 General courses. There are 40 classrooms in total, including one smart classroom. Additionally, the college features its own auditorium and three seminar rooms, which are utilized for various functions, seminars, and workshops. Each department that requires laboratory facilities is equipped with its own laboratory, furnished with adequate equipment. To enhance the learning experience, there is a computer laboratory with a sufficient number of computers available for student use. Three classrooms and the auditorium are equipped with ICT facilities, including ceiling-mounted overhead LCD projectors. Furthermore, three departments have access to portable LCD projectors, and all departments are provided with laptops or desktops to facilitate the teaching and learning process. The college also boasts a partially automated central library housing over 33,000 books, along with an N-LIST annual membership subscription that allows access to online e-books and e-journals. Most departments maintain their own libraries, which students can utilize under the supervision of faculty members. In addition to the aforementioned facilities, the college ensures basic amenities for students, including safe drinking water provided through a Water ATM, adequate restroom facilities, and a power generator.

File Description	Documents
Upload any additional information	[View File]()
Paste link for additional information	https://www.rrrmahavidyalaya.edu.in/album_details.php?albId=4

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Sports and extracurricular activities are highly valued at the

college for the students' overall development. The college has the appropriate facilities needed for both cultural events and athletic events. The campus features a sizable playground where various sports, including volleyball, football, cricket, and athletics, are available. The college has a basketball court of its own. For their physical training, faculty and students use the college's well-equipped gymnasium. The college hosts cultural events in its own auditorium. The cultural program is planned by the college's cultural committee in collaboration with the students. In addition, the physical education department participates in sports as part of the academic program.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://www.rrrmahavidyalaya.edu.in/photo_gallery.php

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

15

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

15

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://www.rrrmahavidyalaya.edu.in/album_details.php?albId=4
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	[View File](#)

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

0.04740

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The library uses ILMS software named as Koha which is integrated library management software. The software is compliant with international standards for bibliographic format and networking protocols. This has been used in the college library since 2016. It provides a strong support system through data acquisition, cataloguing and circulation. Searching and cataloguing are done through Online Public Access Catalogue (OPAC).

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	https://rrrm-opac.kohacloud.in/

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources   C. Any 2 of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

0.002134

File Description	Documents
Any additional information	View File
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

4

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The college IT infrastructure was upgraded every year with specific needs. The LCD Projector, Printers, high configuration PCs were installed in the college. The college is well equipped with strong Wi-Fi network.Every department maintains stock registers for keeping the list of equipment and other instruments used in the laboratory. Maintain stock register regularly to keep a record of the functional and non-functional items of Computer and IT infrastructure.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.3.2 - Number of Computers

36

File Description	Documents
Upload any additional information	View File
Student – computer ratio	**No File Uploaded**

4.3.3 - Bandwidth of internet connection in the Institution   **A. ? 50MBPS**

File Description	Documents
Upload any additional Information	**No File Uploaded**
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

46.1032773

File Description	Documents
Upload any additional information	**No File Uploaded**
Audited statements of accounts.	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Institutional mechanisms for maintenance and up-gradation of the physical infrastructure, academic, and sports facilities, and equipment are as follows. There is a college building committee to look after the maintenance, repair, and construction work related to the building. Construction, repair, and maintenance of the main

building and physical infrastructures like water facility, power supply, and maintenance of campus is looked after by this committee. The minor faults related to the electricity and repairing of the building are attended and repaired by the hired electrician, hired technician, carpenters, etc. For the maintenance of toilets and service areas part-time college sweepers has been engaged in cleaning the toilets, washrooms, and buildings.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://www.rrrmahavidyalaya.edu.in/photo_gallery.php

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

1104

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	[View File](#)
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	[View File](#)

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

663

File Description	Documents
Upload any additional information	[View File]()
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	[View File]()

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

C. 2 of the above

File Description	Documents
Link to institutional website	https://www.rrrmahavidyalaya.edu.in/album_details.php?albId=11
Any additional information	**No File Uploaded**
Details of capability building and skills enhancement initiatives (Data Template)	[View File]()

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

NIL

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

NIL

File Description	Documents
Any additional information	**No File Uploaded**
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	[View File]()

5.1.5 - The Institution has a transparent

A. All of the above

mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

0

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	No File Uploaded

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

10

File Description	Documents
Upload supporting data for student/alumni	[View File](#)
Any additional information	**No File Uploaded**
Details of student progression to higher education	[View File](#)

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

1

File Description	Documents
Upload supporting data for the same	[View File](#)
Any additional information	[View File](#)

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

NIL

File Description	Documents
e-copies of award letters and certificates	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	[View File](#)

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Following the statute of the University of Burdwan, the Students' Union is formed every year by the elected representatives from all the different classes. But the Students' Union was not formed this academic year i.e. 2020-2021 as per the directions of the Department of the Higher Education, Government of West Bengal. However selected students from various departments had been organized the banners of NSS/NCC/Cultural Sub-Committee to assist the authiority in organizing various programme related to the students. The Students' Union has traditionally played very constructive role in the welfare of the students. It safeguards the interests of both the students and the institution. The Student Union of Raja Rmamohun Roy Mahavidyalaya always joins hands with faculty members and college administration to ensure the overall development of the college. It organizes different cultural programs to observe important days, such as 'Netaji's Birthday', 'Republic Day, 'Rabindra Jayanti', 'Nazrul Jayanti', Teachers' Day, 'Independence Day', Annual Sports, Annual Cultural Program, Fresher's Welcome, etc. in the college campus. Participation of students in the Students' Union helps in the development of their organizational skills. But due to the Covid-19 Pandemic, most of the programs in the 2020-2021 academic year have been conducted online with the active participation of students.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

NIL

File Description	Documents
Report of the event	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Registration of Alumni Association is under process.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

5.4.2 - Alumni contribution during the year (INR in Lakhs)   **E. <1Lakhs**

File Description	Documents
Upload any additional information	**No File Uploaded**

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

As an institution located in a rural area, we are firmly committed to our vision and mission, which focus on the comprehensive development of both our students and the surrounding community. Our vision and mission are meticulously defined and overseen by the college's governance structure. Being situated in a rural and economically disadvantaged region, the college strives to meet the

academic needs of its students. We hold the belief that the process of nation-building necessitates the active participation of students from rural backgrounds. Our primary objective is to deliver quality education by leveraging modern teaching and learning resources, thereby facilitating the holistic educational growth of our students. In the context of today's rapidly evolving educational landscape, our institution is dedicated to equipping students to face the challenges that await them beyond the campus.

File Description	Documents
Paste link for additional information	https://www.rrrmahavidyalaya.edu.in/mission_vision.php
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The college goes by the motto of decentralization of governance as well as participation of the stake holders for the smooth functioning as well as the future vision of the college. There are a number of committees and sub-committees to look after the different activities of the college which is monitored by the Principal. The convenors of different committees and sub-committees call meetings of their respective committees for evaluation and analysis of their assignments. The secretary of the Teachers' Council and different sub committees formed by the supervision of Teachers' Council maintains effective coordination between the teaching community and the administration of the college. A Bursar is also appointed from among the faculty members for the internal financial management of the college along with the Principal. The Alumni Association is also kept in constant touch to discuss about various issue.

File Description	Documents
Paste link for additional information	https://www.rrrmahavidyalaya.edu.in/governing_body.php
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The effective deployment of a strategic plan is crucial for the success and sustainability of the institution. The Principal, IQAC, and various subcommittees working towards the institution's overall development have developed some perspective plans that guide how the institution operates. The COVID19 pandemic has hindered institutional planning, development and deployment.

The major policies of the College are set by the Governing Body of the College. Academic matters are decided by the Principal in consultation with the Academic Council, the IQAC, the statutory Bodies under Autonomy and all Heads of the Departments. The Examination Committee plans for the Continuous Internal assessment as part of Evaluation System.

Teaching and Learning .

In addition to traditional mode of teaching, the college uses updated multimedia applications through online teaching during pandemic situation. The teachers used ICT for teaching learning purposes. Conventional method of teaching with the use of information Communication Technology.

Examination and Evaluation

The Examination Committee plans for the Continuous Internal assessment as part of Evaluation System.

Beside the above mentioned two strategic plans the following strategic plan is executed

i) Improving the quality of the teaching-learning environment;

(ii) Enhancing the student support systems after the COVID-19 pandemic.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Administrative Setup:

The College is a government-aided institution affiliated with the University ofBurdwan.The highest decision making body known as Governing Body which is apex body in the institution. The GB consisted representation from the Teaching staffs, permanent non-teaching staffs , Students representative, Affiliating University representative and the Government representative. The Governing body operates in accordance with the statutes of the university, serving as the primary policy-making authority. The President of the Governing Body holds the highest authority within this structure. The administrative leadership of the College, consisting of the Principal, who also serves as the ex-officio Secretary of the Governing Body, assumes the roles of Head of the Office, executive officer, and Drawing and Disbursing Officer (D.D.O.). All teaching and non-teaching staff function under the Principal's supervision. Upon receiving due approval from the Governing Body (GB), the Principal ratifies and executes the institution's higher education policies. Under the supervision of principal and the help of Teachers Council college formed various committees for smoothing run up the administration.

In its capacity as the institutional brain, the College's IQAC (Internal Quality Assurance Cell) provides guidance for all measures and spearheads initiatives aimed at motivating all the college's sub-committees.

File Description	Documents
Paste link for additional information	**Nil**
Link to Organogram of the Institution webpage	https://www.rrrmahavidyalaya.edu.in/organogram.php
Upload any additional information	**No File Uploaded**

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination   **A. All of the above**

File Description	Documents
ERP (Enterprise Resource Planning)Document	*View File*
Screen shots of user interfaces	*View File*
Any additional information	**No File Uploaded**
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	*View File*

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The institution has effective welfare measures for teaching and non-teaching staffs.Some of them are listed below:

· General Provident Fund (GPF) with nomination and loan facilities · West Bengal Health Scheme (WBHS) for all medical benefits,Gratuity and Pension Scheme of Government of West Bengal after retirement · Child Care Leave and maternity leave for female teachers and nonteaching staff · Residential Quarter facility in the college campus · Paternity leave for male teachers Faculty Members are provided duty-on-leave to participate in orientation programmes, refresher courses, short term courses, seminars, workshops and other professional development programmes. · Teaching and Non-Teaching Staff organizes tour, and sports activities for the staff. · Health awareness programmes The College arranges free medical check-up facility fortnightly for all staff.Puja Advances: The institution keeps a track record for providing Puja Advances to its non-teaching staffs to a maximum celling of Rs. 10,000/- which are refunded by the employees in ten equal installments in the forthcoming months of the year and without any interest charged thereon. This welfare practice assists the employees to address their greater needs during the periods of urgent need.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops

and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	*View File*

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	**No File Uploaded**
Reports of Academic Staff College or similar centers	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	*View File*

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

6

File Description	Documents
IQAC report summary	**No File Uploaded**
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	<u>View File</u>
Upload any additional information	**No File Uploaded**
Details of teachers attending professional development programmes during the year (Data Template)	<u>View File</u>

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The Institutions Performance Appraisal system is followed as per Career Advancement Scheme (CAS) of the UGC for the Teachers. The IQAC co-ordinator helps the Promotion Placement subcommittee of College to prepares the necessary papers and documents for promotion of Teachers from stage- I onwards. In the meeting of the IQAC, the incumbents applications are reviewed and the papers and documents are sanctioned by the members. The coordinator puts his signature and forward the same to the Principal who checks, verifies and submits the same to the Higher education departments for selection of experts to verify the performance of such teacher. Prior to promotion, the teachers are allowed to attend Orientation programme or Refesher Course and participate in seminars and workshops after reviewing his attendance in the class and completion of syllabus. In case of non teaching staff there is no such performance appraisal system required for their promotion. The nonteaching staff get promoted by the Government of WB after getting application from the incumbent after completion of definite period of service which is recommended by the Principal after getting it sanctioned by the Government body.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various

internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Although the Mahavidyalaya is prepared for the financial audit after completion of each financial year, but as per the regulation of the Government of West Bengal overall financial statement of the Mahavidyalaya is audited by the external auditor appointed by the Director of Public Instruction, Govt. of West Bengal. Therefore the audits remain pending sometimes due to the unavailability of external auditor. However the financial payments are duly passed through Governing Body-Finance and also from the Governing Body. Grants received from the State Government and other agencies for specific purposes like seminars, symposiums, research projects, are duly audited by qualified auditors at regular interval.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	<u>View File</u>

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	<u>View File</u>

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

As a Government Aided Institution the main source of fund is the Higher Education Department, Government of West Bengal, UGC, and students fees. For efficient and optimum utilisation of resources available, each and every academic departments are asked to provide their requirements at the beginning of the session to ensure

maintenance and upgradation of laboratories, library, computing facilities, classrooms, equipments and facilities. The Finance Committee and the Governing Body monitors effective and efficient use of the available financial resources. The Bursar of the college looks after the day to day transactions and implements the decisions taken by the Finance Committee and the Governing Body. Any kind of Purchase /procurement and development works are made on the basis of the rules laid down by the State Government.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

This year, significantly impacted by the COVID-19 pandemic, the Internal Quality Assurance Cell (IQAC) has proactively implemented various quality assurance strategies aimed at the comprehensive development of the college during these transformative times.

• In response to the global pandemic, the IQAC has initiated the transition of the teaching and learning processes, as well as various programs, to a digital format.

• Following the recommendations of the IQAC, the digital library resources, including INFLIBNET-NLIST and other electronic resources, have been thoroughly utilized.

• Faculty members are actively encouraged and supported to engage in Orientation, Refresher courses, Workshops, Seminars, and Conferences that pertain to the teaching-learning process and research.

• In accordance with University guidelines, an online assessment process has been established during this period.

• To comply with the Government's directive of "work from Home" during the pandemic, the IQAC has motivated the college's support staff to transition to the web-based version of the server-based Office Management Software and has promoted the online collection of all types of college fees through a payment gateway.

• **For both academic and administrative purposes, the IQAC has taken the initiative to organize webinars for faculty and support staff.**

• **Regular online meetings of the IQAC and the academic committee are held with a fixed agenda, allowing for the collection of suggestions from all IQAC members to ensure the effective implementation of the curriculum, thereby safeguarding the academic interests of the students.**

File Description	Documents
Paste link for additional information	https://www.rrrmahavidyalaya.edu.in/album_details.php?albId=8
Upload any additional information	**No File Uploaded**

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The Internal Quality Assurance Cell (IQAC) of our college, in collaboration with the academic committee, oversees the teaching and learning processes. Additionally, the IQAC, together with the college administration, monitors the structures and operational methodologies of each department.

Most departments and the library have been equipped with Information and Communication Technology (ICT) facilities, supported by a reliable Wi-Fi network through BSNL and Alliance broadband connections.

The IQAC encourages faculty members in the academic departments to familiarize themselves with contemporary teaching technologies, such as PowerPoint presentations for their lectures, thereby enhancing the engagement of the teaching and learning experience beyond the conventional chalk-and-board approach.

During the COVID-19 pandemic, the IQAC played a crucial role in facilitating the transition to online teaching.

Faculty members within the departments document the incremental progress of students in various activities, which aids in more effective internal assessments.

The IQAC of our Mahavidyalaya has undertaken several initiatives to

enhance the institutional implementation of the teaching-learning process, including:

• Development of infrastructure such as classrooms, laboratories, and a central computer laboratory. • Provision of modern laboratory equipment and digital learning resources for students.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

D. Any 1 of the above

File Description	Documents
Paste web link of Annual reports of Institution	<u>https://rrrmahavidyalaya.edu.in/aqar.php</u>
Upload e-copies of the accreditations and certifications	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Upload details of Quality assurance initiatives of the institution (Data Template)	<u>View File</u>

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

In order to create healthy work environment Raja Rammohun Roy Mahavidyalaya practices gender sensitization in a systemicway.A cell for gender sensitization and prevention of sexualharassment has been constituted in accordance with the Vishakaguidelines.Canteens,

common rooms and corridorshave boards which focus on awareness of gender equity,humanrights.Thecreation of Women's cell for the redressal of grievances offemale students as well organization of awareness programs onthe issue. Closed circuit cameras have been installed to ensuresafety and security especially of girl students.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures   Solar energy Biogas plant Wheeling to the Grid   Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

C. Any 2 of the above

File Description	Documents
Geo tagged Photographs	[View File]()
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

- The solid waste generated is dumped in the vat. The college sweeper and sometimes workers from the block office collect the solid waste.The dry/wet degradable waste material is converted into compost which is used for gardening. The college authority promotes for the "plastic free area" and we sincerely try our level best to address it.
- Appropriate sewage system is present in all the washroom of the Mahavidyalaya. Effective steps are taken periodically so there should not be any water stagnation and also to discourage mosquito breeding.Liquid waste products particularly of Bioscience laboratories and Chemistry are allowed to get disposed in a separate soak chamber.

- **The generated E-waste is stored in a designated E-waste storage room, although a more systematic and comprehensive E-waste Management strategy is yet to be implemented.**
- **Solid waste and debris generated from building construction are used for basement work of on-campus road construction.**
- **Majority of the departments do not generate hazardous waste. No any hazardous chemical is used in the Mahavidyalaya yet. As because the amount of hazardous waste is nil or very negligible amount, the Mahavidyalaya had not developed any facility to transport it in proper place.**

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	**No File Uploaded**
Geo tagged photographs of the facilities	https://www.rrrmahavidyalaya.edu.in/photo_gallery.php
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	**No File Uploaded**

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

A. Any 4 or All of the above

1. **Restricted entry of automobiles**
2. **Use of Bicycles/ Battery powered vehicles**
3. **Pedestrian Friendly pathways**
4. **Ban on use of Plastic**
5. **landscaping with trees and plants**

File Description	Documents
Geo tagged photos / videos of the facilities	[View File](#)
Any other relevant documents	**No File Uploaded**

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

D. Any 1 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	**No File Uploaded**
Certification by the auditing agency	**No File Uploaded**
Certificates of the awards received	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

D. Any 1 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	[View File](#)
Policy documents and information brochures on the support to be provided	**No File Uploaded**
Details of the Software procured for providing the assistance	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The institution strictly follows the reservation policies stipulated by the Government for appointment of Teaching andNon-Teaching Staff and admission of students. The college has an Equal Opportunity Cell for students of backward classes.There is an anti-ragging cell in the college to look after the

Security of students in respect of mental harassments. There is a women cell for the safety of girl's students of our college. Thecollege makes continuous efforts to maintain unity in diversitywhich is reflected in various traditions, religions, languagesand festivals. The college celebrates Independence Day,Republic Day, college foundation day, Birthday of Raja Rammohun Roy, Saraswati puja etc.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Our primary aim is to create atechnologically superior and ethically strong human resourcefor the nation who may go on to become global leaders by makinga difference to the world at large. The college braids ways of

being, knowing and doing into course structure and co-curricularactivities that imbibe in the students a respect forthe constitution as well as their values, rights, duties andresponsibilities as citizens of this great country.

The college celebrates Independence Day, Republic Day, National

Youth Day, Constitution Day to inculcate the responsibilities and duties of a good citizen.

Celebration of International Mother Language Day promotes the ideas of preservation and protection of all languages.

International Women's Day is celebrated to sensitize allstakeholders about gender issues.

Birthdays of our national heroes – Mahatma Gandhi, NetajiSubhas Bose, Rabindranath Tagore are celebrated to instill instudents a sense of pride in our

rich legacy.

The Political Science department arranges the Youth Parliamentprogramme.

Various outreach activities organized by NSS serve instill thespirit of service to the society.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	No File Uploaded
Any other relevant information	No File Uploaded

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff   4. Annual awareness programmes on Code of Conduct are organized

D. Any 1 of the above

File Description	Documents
Code of ethics policy document	**No File Uploaded**
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

National and International commemorative days and festivals are celebrated following a well-planned calendar. Programmesorganised on the festivals and commemorative days instil thespirit of patriotism and integrity towards the Nation among thestakeholders. The college pays tribute to our national heroes

on their birth and death anniversaries. The events arecelebrated through lecture, rally or the competitions likeelocution, singing, poster and wallpaper etc. InternationalCommemorative Days – International Women's Day · World

Environment day · International Yoga Day · International MotherLanguage Day National Commemorative Days - · National Youth DayRepublic Day · National Book Day, Rabindra Jayanti,Independence day, birthday of Netaji Subhash Chandra Bose.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	**No File Uploaded**
Geo tagged photographs of some of the events	<u>View File</u>
Any other relevant information	**No File Uploaded**

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

1. COVID -19 Vaccination Programme:

Goal:Being a Higher Education Institute of a rural area as a part of initiative for safeguarding the health aspect of the stakeholders and as part of social responsibility towards the people of the neighbouring area in coordination with the local Government authorities COVID-19 Vaccination Programme was organized in the college campus.

Evidence of Success : In this rural area of Radhanagar this COVID-19 vaccination camp organized in the college gave a sense of relief for its stakeholders and its neighbouring people as all are eager to came back to normal from the restraint life of COVID-19 pandemic. The evidence of success is quite easily visible by the number of stakeholders and the number of people of the neighbouring areas actively came to take the jab against the COVID-19.

2.An initiative to buy oxygen cylinders

Goal: To provide oxygen cylinder among the local need during covid situation.

Evidence of success: Although it was a great initiative but the project did not carry out due to some rules and regulations.The amount (Approximately Rs. 96000/-) that had been accumulated was given to The Chief Minister's Relief Fund for Covid purposes.

File Description	Documents
Best practices in the Institutional web site	No File Uploaded
Any other relevant information	No File Uploaded

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

- In keeping parity with the mission of the college the college administration ensures that all the stakeholders are provided with a level playing field with special emphasis is given to the underprivileged students.
- In our college majority of the students are merely first generation learners who have little scope for running and maintenance of their study, as a matter of fact the college provides regular fees concession and helping them to get different scholarships of the Government, which allows them to continue their education.
- Ours is an institution where more than 65% of the female

students are enrolled for taking the higher education which is in consensus of the policy of women empowerment of the Government.

- Our college is a student-friendly college and caters for the women's safety and gender equity. Our Sexual Harassment Cell and the Women's Cell confirm the question of women's safety within the campus.

- The college through its National Service Scheme units organizes health camps through which the underprivileged population of the village and the neighboring areas are provided with the facility of health check up totally free of cost.

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

During Academic Session 2020-21 due to Covid-19 Pandemic the entire teaching learning process, internal assessments, University examinations were shifted to online mode. Our institution followed all the guidelines received from the State Government as well as from our mother University to fulfill our students' requirements. Our Institution followed the syllabus, set by the affiliating university –

the University of Burdwan and had no freedom in any alteration of the curriculum. But the institution took utmost care for proper implementation of the curriculum. The syllabus was modularized. The HOD as well as IQAC maintained strict vigilance over the timely completion of the syllabus. As the entire Teaching-Learning and Internal Assessments methods were shifted to online

mode, a number of online departmental meetings were held in every department in which subjects are assigned to teachers after discussion with them. Each department provided a well-structured routine for each semester. Practical Classes were taken through NPTEL videos and other YouTube videos prepared by the teachers. Various classroom teaching methods based on various needs of different subjects were extensively used for the effective delivery of the curriculum. The students and

Teachers had been encouraged to join the Webinars organized by our institution as well as by the other institutions. Librarians of our Institution extended their services to the students and teachers through E-resources and E-books.

File Description	Documents
Upload relevant supporting document	[View File]()
Link for Additional information	https://www.rrrmahavidyalaya.edu.in/uploads/programme%20outcomes.pdf

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous

Internal Evaluation (CIE)

At the beginning of each academic session, the academic calendar is prepared consistently keeping in focus of the Academic Calendar prepared by the University of Burdwan and the Government Holiday list. The CBCS, curriculum at the undergraduate level involved Continuous Internal Evaluation through tutorials, projects and viva-voce before the final semester examination. In this academic year we conducted one Internal Assessment (I.A.) per semester due to pandemic. At the beginning of the semester, our faculty members informed students about various components in their assessment process. Internal assessments are conducted through the online platforms like Google Meet or Zoom where the students have to go through the viva or seminar paper presentation. For the better communication and the transparency of the assessment each department has its different mail id and WhatsApp groups for the students' submission of their internal assignments or projects.

File Description	Documents
Upload relevant supporting documents	[View File](#)
Link for Additional information	https://www.rrrmahavidyalaya.edu.in/uploads/Academic%20Calendar20-21.pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University	C. Any 2 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	[View File](#)
Any additional information	[View File](#)

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

17

File Description	Documents
Any additional information	**No File Uploaded**
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

0

File Description	Documents
Any additional information	**No File Uploaded**
Brochure or any other document relating to Add on /Certificate programs	**No File Uploaded**
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

0

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

0

File Description	Documents
Any additional information	**No File Uploaded**
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The college, while framing curriculumor revising it, is always alert to the need of integration of several recent day issues with the traditional courses. Some details are as follows:

Only the CBCS syllabus of the University of Burdwan is implemented in our Institution, but by conducting different programmes, classroom discussions, seminars and workshops and relevant cultural and extension activities help sensitize students to Gender issues. Our College has a mandatorysemester course on Environmental Studies. All departments incorporate in their curriculum the environmental issues with a component of student deliberation. Thus, Institute is able to integrate cross-cutting issues in a restricted manner only.

File Description	Documents
Any additional information	**No File Uploaded**
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

2

File Description	Documents
Any additional information	**No File Uploaded**
Programme / Curriculum/ Syllabus of the courses	**No File Uploaded**
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	**No File Uploaded**
MoU's with relevant organizations for these courses, if any	**No File Uploaded**
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

0

File Description	Documents
Any additional information	**No File Uploaded**
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	**E. None of the above**

File Description	Documents
URL for stakeholder feedback report	**No File Uploaded**
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	**No File Uploaded**
Any additional information(Upload)	**No File Uploaded**

1.4.2 - Feedback process of the Institution may be classified as follows	**A. Feedback collected, analyzed and action taken and feedback available on website**

File Description	Documents
Upload any additional information	[View File](#)
URL for feedback report	https://www.rrrmahavidyalaya.edu.in/uploads/Feedack%2020-21.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

2054

File Description	Documents
Any additional information	[View File](#)
Institutional data in prescribed format	[View File](#)

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

412

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Every work needs an assessment irrespective of the designation and qualification of the workers. Student assessment is necessary not only for their benefit but also it is beneficial for the teachers. In time of classroom teaching or in the laboratory, our teachers discuss the previously taught lessons in a nutshell and also try to get the answers of the relevant questions. If they find that the students are not enough capable, then they try to take extra classes. We, the teachers also evaluate the students through internal assessments, the class test taken before each semester following UGC guidelines. Final year students also do project works on any topic of their own choice and they have to submit the report so that they can develop their writing skill. We also take attempts to conduct discussion sessions by the students to judge their depth in the subject which ends with an interactive station after their presentation. For the slow learners we try to discuss the answers of the questions which were set by our university in the last 10 years. For advanced learners we suggest more reference books and problems which can be found in the question papers of NET ,GATE or JAM so that they can prepare themselves for higher study.

File Description	Documents
Link for additional Information	**Nil**
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
2799	**67**

File Description	Documents
Any additional information	[View File](#)

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Being an affiliated college of The University of Burdwan we had followed its approved curriculum. For the holistic upliftment of the students the curriculum had well accepted the experimental learning, participative learning and the problem solving approach. Simultaneously for a college like us in a rural set up teaching-learning approach is one of the main objectives and one of the main factors for our college. As far as possible by following the curriculum of The University of Burdwan our students are provided with both the conventional and modern sophisticated methods to implement the above mentioned approaches.

File Description	Documents
Upload any additional information	**No File Uploaded**
Link for additional information	**Nil**

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The importance of ICT enabled tools has become crucial for continuing the teaching-learning process. During the COVID-19 pandemic period the importance of using the ICT enabled tools has raised manifolds. For a rural college like us the conventional teaching methods is well complemented by the ICT-enabled tools. The college is very much supportive for the students and within the limited resources it provides certain of the ICT-enabled tools for their fruitful learning. The college has a moderate resource which includes availability of the computers and high speed internet. To increase the impact of teaching-learning process the faculty members use the ICT-enabled tools along with the conventional methodologies. An ICT-enabled tool that is used for the delivery of the course content includes power point presentation, you-tube presentation. ICT-enabled teaching-

learning process is prop up with the access to the library, use of the projectors and access to non-print material for the students of the different subjects. Each and every department is provided with the access to WIFI and quite a few classrooms are equipped with ICT-enabled tools. Beside that there is department wise What's App group for different classes for the sharing of information and study materials.

File Description	Documents
Upload any additional information	**No File Uploaded**
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	https://www.rrrmahavidyalaya.edu.in/album_details.php?albId=4

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

67

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	**No File Uploaded**
mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

67

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

16

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

715

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Any judgmental process should be transparent and natural in any field that is either in the academic field or in the official field. The members of the academic committee of the college take the decision about the dates for taking internal assessment of the students of different semesters. We the teachers have to complete the procedure within the pre mentioned period and then we send the marks to the academic committee. We give the liability to the students to choose the chapters on which they want to face the class test show that they should not have grievances on the teachers that the teachers impose the syllabus for forcibly on them. Class tests are taken in the same way as university exams are conducted with the same question pattern. Apart from the written exam teachers of the laboratory base subjects take viva-voce regularly in their practical classes. Other departments try to arrange student's colloquium to charge their concept about the subject. Try to get answers of different relevant questions in the time of classroom teaching. All these attempts are done before the students, not in a closed room so that they can't blame the teachers for biased judgement.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	https://drive.google.com/drive/folders/1006Em6gXbsmMjBveDQlTUOd2d0ZGzm__?usp=sharing

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

As per UGC guideline our college also has a student's grievance cell like other colleges. Our teachers try their best to conduct the internal assessment program transparently as far as possible. But after such efforts if any student thinks that the system does not work properly he or she can drop a complaint letter to the grievance box, attached to the principal's chamber. Convener of the student's grievance cell who is always a senior teacher, takes necessary steps with the help of the head of the institution and other committee members. After each exam the students are given a few days' time to lodge a complaint. It's upon his or her own choice whether he or she wants to disclose his or her identity or not. After proper investigation if it is found that the complaint has its own merit then a fresh arrangement is done where the principle should be present along with the convener and head of the corresponding department. But as far as it is known that no such incident happened in our

college till now. Hope it will not even take place in future so that the trusted relation between the teachers and students can be continued.

File Description	Documents
Any additional information	**No File Uploaded**
Link for additional information	**Nil**

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

Arousing students interest in learning from the unknown and then reflecting on their performance is the course outcomes of all courses or programs offered by the institution. Raja Rammohun Roy Mahavidyalaya offers courses for the post-graduate and under-graduate students. At the very first beginning of this academic session each department provides their respective syllabus and details of the respective program to the students. Also the department organized some seminars, posted presentations, student career oriented lecture by alumni, career counseling seminars which encourage students to think about their career.

The objective of the course is to enhance students ability to understand and apply basic concepts at an advance level. Students actively decide career at the end of the semester and strive until they achieved their dream career.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional information	https://www.rrrmahavidyalaya.edu.in/uploads/programme%20outcomes.pdf
Upload COs for all courses (exemplars from Glossary)	**No File Uploaded**

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Raja Rammohun Roy Mahavidyalaya, being an affiliated college of the University of Burdwan offered six end semester examination for undergraduate students and four end-semester examination for post graduate student. For this programmes and courses

institution followed curriculum framework of affiliated university. The level of program outcomes (POs), program specific outcomes (PSOs) and course outcomes (COs) evaluated by the marks of the students score in the end semester examination of CGPA(Curriculum Great Point Average). Students are assign to give poster presentations as well as oral presentations in front of teacher, which has to develop the overall confidence among the students.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional information	https://www.rrrmahavidyalaya.edu.in/uploads/programme%20outcomes.pdf

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

506

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	[View File](#)
Upload any additional information	[View File](#)
Paste link for the annual report	https://drive.google.com/drive/folders/1KYlJGQzW_ftA36aDQouRcgwlPYneI3Ec

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://www.rrrmahavidyalaya.edu.in/uploads/Feedack%2020-21.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research

projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

0

File Description	Documents
Report of the event	**No File Uploaded**
Any additional information	**No File Uploaded**
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

3

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

10

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Raja Rammohun Roy Mahavidyalaya not only confines the education of students to the classrooms but our main aim is to provide such

an education through which the students groom themselves as a responsible young citizen who is sensitive to the needs of the society. In Normal circumstances as a part of extension activities in the surrounding communities the NSS units and the NCC unit of the Mahavidyalaya organize some programmes in which our students and the staffs participate voluntarily. As this year is reeling under the pandemic COVID-19 therefore our Mahavidyalaya with the help of the Government officials extend hands of assistance and support to the needy. One such example is the Department of Chemistry prepared a hand sanitizer as per WHO guidelines and distributes it to the people of the local area and also in the adopted village. Beside that our NCC & NSS units organize COVID-19 & health awareness programme by maintaining preventive measures as laid by the Government. Our students willingly participated in many extension activities like awareness campaign on social issues through online mode. Our students also celebrate different days of National Importance which reminds us about our heritage and identity.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	No File Uploaded

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

10

File Description	Documents
Reports of the event organized	View File
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

0

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	No File Uploaded

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

0

File Description	Documents
e-copies of linkage related Document	**No File Uploaded**
Details of linkages with institutions/industries for internship (Data Template)	*View File*
Any additional information	**No File Uploaded**

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

0

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	*View File*

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The college encompasses a campus area of 5.70 acres, which is entirely monitored by CCTV cameras. Despite being situated in a rural area with limited resources, the institution is equipped with all necessary learning facilities to support students in achieving their academic goals. The infrastructure and physical amenities of the college are outlined as follows. The college offers a total of 17 undergraduate programs, comprising 14 Honours and 3 General courses. There are 40 classrooms in total, including one smart classroom. Additionally, the college features its own auditorium and three seminar rooms, which are utilized for various functions, seminars, and workshops. Each department that requires laboratory facilities is equipped with its own

laboratory, furnished with adequate equipment. To enhance the learning experience, there is a computer laboratory with a sufficient number of computers available for student use. Three classrooms and the auditorium are equipped with ICT facilities, including ceiling-mounted overhead LCD projectors. Furthermore, three departments have access to portable LCD projectors, and all departments are provided with laptops or desktops to facilitate the teaching and learning process. The college also boasts a partially automated central library housing over 33,000 books, along with an N-LIST annual membership subscription that allows access to online e-books and e-journals. Most departments maintain their own libraries, which students can utilize under the supervision of faculty members. In addition to the aforementioned facilities, the college ensures basic amenities for students, including safe drinking water provided through a Water ATM, adequate restroom facilities, and a power generator.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.rrrmahavidyalaya.edu.in/album_details.php?albId=4

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Sports and extracurricular activities are highly valued at the college for the students' overall development. The college has the appropriate facilities needed for both cultural events and athletic events. The campus features a sizable playground where various sports, including volleyball, football, cricket, and athletics, are available. The college has a basketball court of its own. For their physical training, faculty and students use the college's well-equipped gymnasium. The college hosts cultural events in its own auditorium. The cultural program is planned by the college's cultural committee in collaboration with the students. In addition, the physical education department participates in sports as part of the academic program.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://www.rrrmahavidyalaya.edu.in/photo_gallery.php

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

15

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

15

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://www.rrrmahavidyalaya.edu.in/album_details.php?albId=4
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	[View File](#)

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

0.04740

File Description	Documents
Upload any additional information	**No File Uploaded**
Upload audited utilization statements	[View File](#)
Upload Details of budget allocation, excluding salary during the year (Data Template)	[View File](#)

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The library uses ILMS software named as Koha which is integrated library management software. The software is compliant with international standards for bibliographic format and networking protocols. This has been used in the college library since 2016. It provides a strong support system through data acquisition, cataloguing and circulation. Searching and cataloguing are done through Online Public Access Catalogue (OPAC).

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	https://rrrm-opac.kohacloud.in/

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources	C. Any 2 of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

0.002134

File Description	Documents
Any additional information	View File
Audited statements of accounts	**No File Uploaded**
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

4

File Description	Documents
Any additional information	**No File Uploaded**
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The college IT infrastructure was upgraded every year with specific needs. The LCD Projector, Printers, high configuration PCs were installed in the college. The college is well equipped with strong Wi-Fi network.Every department maintains stock registers for keeping the list of equipment and other instruments used in the laboratory. Maintain stock register regularly to keep a record of the functional and non-functional items of Computer and IT infrastructure.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	**Nil**

4.3.2 - Number of Computers

36

File Description	Documents
Upload any additional information	View File
Student – computer ratio	**No File Uploaded**

4.3.3 - Bandwidth of internet connection in the Institution	**A. ? 50MBPS**

File Description	Documents
Upload any additional Information	**No File Uploaded**
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

46.1032773

File Description	Documents
Upload any additional information	**No File Uploaded**
Audited statements of accounts.	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Institutional mechanisms for maintenance and up-gradation of the physical infrastructure, academic, and sports facilities, and equipment are as follows. There is a college building committee to look after the maintenance, repair, and construction work related to the building. Construction, repair, and maintenance of the main building and physical infrastructures like water facility, power supply, and maintenance of campus is looked after

by this committee. The minor faults related to the electricity and repairing of the building are attended and repaired by the hired electrician, hired technician, carpenters, etc. For the maintenance of toilets and service areas part-time college sweepers has been engaged in cleaning the toilets, washrooms, and buildings.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	[https://www.rrrmahavidyalaya.edu.in/photo gallery.php](https://www.rrrmahavidyalaya.edu.in/photogallery.php)

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

1104

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	[View File](#)
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	[View File](#)

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

663

File Description	Documents
Upload any additional information	[View File](#)
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	[View File](#)

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

C. 2 of the above

File Description	Documents
Link to institutional website	https://www.rrrmahavidyalaya.edu.in/album_details.php?albId=11
Any additional information	**No File Uploaded**
Details of capability building and skills enhancement initiatives (Data Template)	[View File](#)

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

NIL

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

NIL

File Description	Documents
Any additional information	**No File Uploaded**
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	[View File](#)

5.1.5 - The Institution has a transparent

A. All of the above

mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

0

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	No File Uploaded

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

10

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

1

File Description	Documents
Upload supporting data for the same	View File
Any additional information	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

NIL

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Following the statute of the University of Burdwan, the Students' Union is formed every year by the elected representatives from all the different classes. But the Students' Union was not formed this academic year i.e. 2020-2021 as per the directions of the Department of the Higher Education, Government of West Bengal. However selected students from various departments had been organized the banners of NSS/NCC/Cultural Sub-Committee to assist the authiority in organizing various programme related to the students. The Students' Union has traditionally played very constructive role in the welfare of the students. It safeguards the interests of both the students and the institution. The Student Union of Raja Rmamohun Roy Mahavidyalaya always joins hands with faculty members and college administration to ensure the overall development of the college. It organizes different cultural programs to observe important days, such as 'Netaji's Birthday', 'Republic Day, 'Rabindra Jayanti', 'Nazrul Jayanti', Teachers' Day, 'Independence Day', Annual Sports, Annual Cultural Program, Fresher's Welcome, etc. in the college campus. Participation of students in the Students' Union helps in the development of their organizational skills. But due to the Covid-19 Pandemic, most of the programs in the 2020-2021 academic year have been conducted online with the active participation of students.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

NIL

File Description	Documents
Report of the event	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	[View File](#)

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Registration of Alumni Association is under process.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

5.4.2 - Alumni contribution during the year (INR in Lakhs)	**E. <1Lakhs**

File Description	Documents
Upload any additional information	**No File Uploaded**

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

As an institution located in a rural area, we are firmly committed to our vision and mission, which focus on the comprehensive development of both our students and the surrounding community. Our vision and mission are meticulously defined and overseen by the college's governance structure. Being situated in a rural and economically disadvantaged region, the

college strives to meet the academic needs of its students. We hold the belief that the process of nation-building necessitates the active participation of students from rural backgrounds. Our primary objective is to deliver quality education by leveraging modern teaching and learning resources, thereby facilitating the holistic educational growth of our students. In the context of today's rapidly evolving educational landscape, our institution is dedicated to equipping students to face the challenges that await them beyond the campus.

File Description	Documents
Paste link for additional information	https://www.rrrmahavidyalaya.edu.in/mission_vision.php
Upload any additional information	**No File Uploaded**

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The college goes by the motto of decentralization of governance as well as participation of the stake holders for the smooth functioning as well as the future vision of the college. There are a number of committees and sub-committees to look after the different activities of the college which is monitored by the Principal. The convenors of different committees and sub-committees call meetings of their respective committees for evaluation and analysis of their assignments. The secretary of the Teachers' Council and different sub committees formed by the supervision of Teachers' Council maintains effective coordination between the teaching community and the administration of the college. A Bursar is also appointed from among the faculty members for the internal financial management of the college along with the Principal. The Alumni Association is also kept in constant touch to discuss about various issue.

File Description	Documents
Paste link for additional information	https://www.rrrmahavidyalaya.edu.in/governing_body.php
Upload any additional information	**No File Uploaded**

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The effective deployment of a strategic plan is crucial for the success and sustainability of the institution. The Principal, IQAC, and various subcommittees working towards the institution's overall development have developed some perspective plans that guide how the institution operates. The COVID19 pandemic has hindered institutional planning, development and deployment.

The major policies of the College are set by the Governing Body of the College. Academic matters are decided by the Principal in consultation with the Academic Council, the IQAC, the statutory Bodies under Autonomy and all Heads of the Departments. The Examination Committee plans for the Continuous Internal assessment as part of Evaluation System.

Teaching and Learning .

In addition to traditional mode of teaching, the college uses updated multimedia applications through online teaching during pandemic situation. The teachers used ICT for teaching learning purposes. Conventional method of teaching with the use of information Communication Technology.

Examination and Evaluation

The Examination Committee plans for the Continuous Internal assessment as part of Evaluation System.

Beside the above mentioned two strategic plans the following strategic plan is executed

i) Improving the quality of the teaching-learning environment;

(ii) Enhancing the student support systems after the COVID-19 pandemic.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Administrative Setup:

The College is a government-aided institution affiliated with the University ofBurdwan.The highest decision making body known as Governing Body which is apex body in the institution. The GB consisted representation from the Teaching staffs, permanent non-teaching staffs , Students representative, Affiliating University representative and the Government representative. The Governing body operates in accordance with the statutes of the university, serving as the primary policy-making authority. The President of the Governing Body holds the highest authority within this structure. The administrative leadership of the College, consisting of the Principal, who also serves as the ex-officio Secretary of the Governing Body, assumes the roles of Head of the Office, executive officer, and Drawing and Disbursing Officer (D.D.O.). All teaching and non-teaching staff function under the Principal's supervision. Upon receiving due approval from the Governing Body (GB), the Principal ratifies and executes the institution's higher education policies. Under the supervision of principal and the help of Teachers Council college formed various committees for smoothing run up the administration.

In its capacity as the institutional brain, the College's IQAC (Internal Quality Assurance Cell) provides guidance for all measures and spearheads initiatives aimed at motivating all the college's sub-committees.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	https://www.rrrmahavidyalaya.edu.in/organogram.php
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination	A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	View File
Screen shots of user interfaces	View File
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The institution has effective welfare measures for teaching and non- teaching staffs.Some of them are listed below:

• General Provident Fund (GPF) with nomination and loan facilities • West Bengal Health Scheme (WBHS) for all medical benefits,Gratuity and Pension Scheme of Government of West Bengal after retirement • Child Care Leave and maternity leave for female teachers and nonteaching staff • Residential Quarter facility in the college campus • Paternity leave for male teachers Faculty Members are provided duty-on-leave to participate in orientation programmes, refresher courses, short term courses, seminars, workshops and other professional development programmes. • Teaching and Non-Teaching Staff organizes tour, and sports activities for the staff. • Health awareness programmes The College arranges free medical check-up

facility fortnightly for all staff.Puja Advances: The institution keeps a track record for providing Puja Advances to its non-teaching staffs to a maximum celling of Rs. 10,000/- which are refunded by the employees in ten equal installments in the forthcoming months of the year and without any interest charged thereon. This welfare practice assists the employees to address their greater needs during the periods of urgent need.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	**No File Uploaded**
Reports of Academic Staff College or similar centers	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<u>View File</u>

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

6

File Description	Documents
IQAC report summary	**No File Uploaded**
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	<u>View File</u>
Upload any additional information	**No File Uploaded**
Details of teachers attending professional development programmes during the year (Data Template)	<u>View File</u>

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The Institutions Performance Appraisal system is followed as per Career Advancement Scheme (CAS) of the UGC for the Teachers. The IQAC co-ordinator helps the Promotion Placement subcommittee of College to prepares the necessary papers and documents for

promotion of Teachers from stage- I onwards. In the meeting of the IQAC, the incumbents applications are reviewed and the papers and documents are sanctioned by the members. The coordinator puts his signature and forward the same to the Principal who checks, verifies and submits the same to the Higher education departments for selection of experts to verify the performance of such teacher. Prior to promotion, the teachers are allowed to attend Orientation programme or Refesher Course and participate in seminars and workshops after reviewing his attendance in the class and completion of syllabus. In case of non teaching staff there is no such performance appraisal system required for their promotion. The nonteaching staff get promoted by the Government of WB after getting application from the incumbent after completion of definite period of service which is recommended by the Principal after getting it sanctioned by the Government body.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Although the Mahavidyalaya is prepared for the financial audit after completion of each financial year, but as per the regulation of the Government of West Bengal overall financial statement of the Mahavidyalaya is audited by the external auditor appointed by the Director of Public Instruction, Govt. of West Bengal. Therefore the audits remain pending sometimes due to the unavailability of external auditor. However the financial payments are duly passed through Governing Body-Finance and also from the Governing Body. Grants received from the State Government and other agencies for specific purposes like seminars, symposiums, research projects, are duly audited by qualified auditors at regular interval.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	[View File](#)

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

As a Government Aided Institution the main source of fund is the Higher Education Department, Government of West Bengal, UGC, and students fees. For efficient and optimum utilisation of resources available, each and every academic departments are asked to provide their requirements at the beginning of the session to ensure maintenance and upgradation of laboratories, library, computing facilities, classrooms, equipments and facilities. The Finance Committee and the Governing Body monitors effective and efficient use of the available financial resources. The Bursar of the college looks after the day to day transactions and implements the decisions taken by the Finance Committee and the Governing Body. Any kind of Purchase /procurement and development works are made on the basis of the rules laid down by the State Government.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

This year, significantly impacted by the COVID-19 pandemic, the Internal Quality Assurance Cell (IQAC) has proactively implemented various quality assurance strategies aimed at the comprehensive development of the college during these transformative times.

• In response to the global pandemic, the IQAC has initiated the transition of the teaching and learning processes, as well as various programs, to a digital format.

• Following the recommendations of the IQAC, the digital library resources, including INFLIBNET-NLIST and other electronic resources, have been thoroughly utilized.

• Faculty members are actively encouraged and supported to engage in Orientation, Refresher courses, Workshops, Seminars, and Conferences that pertain to the teaching-learning process and research.

• In accordance with University guidelines, an online assessment process has been established during this period.

• To comply with the Government's directive of "work from Home" during the pandemic, the IQAC has motivated the college's support staff to transition to the web-based version of the server-based Office Management Software and has promoted the online collection of all types of college fees through a payment gateway.

• For both academic and administrative purposes, the IQAC has taken the initiative to organize webinars for faculty and support staff.

• Regular online meetings of the IQAC and the academic committee are held with a fixed agenda, allowing for the collection of

suggestions from all IQAC members to ensure the effective implementation of the curriculum, thereby safeguarding the academic interests of the students.

File Description	Documents
Paste link for additional information	https://www.rrrmahavidyalaya.edu.in/album_de tails.php?albId=8
Upload any additional information	**No File Uploaded**

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The Internal Quality Assurance Cell (IQAC) of our college, in collaboration with the academic committee, oversees the teaching and learning processes. Additionally, the IQAC, together with the college administration, monitors the structures and operational methodologies of each department.

Most departments and the library have been equipped with Information and Communication Technology (ICT) facilities, supported by a reliable Wi-Fi network through BSNL and Alliance broadband connections.

The IQAC encourages faculty members in the academic departments to familiarize themselves with contemporary teaching technologies, such as PowerPoint presentations for their lectures, thereby enhancing the engagement of the teaching and learning experience beyond the conventional chalk-and-board approach.

During the COVID-19 pandemic, the IQAC played a crucial role in facilitating the transition to online teaching.

Faculty members within the departments document the incremental progress of students in various activities, which aids in more effective internal assessments.

The IQAC of our Mahavidyalaya has undertaken several initiatives to enhance the institutional implementation of the teaching-learning process, including:

• Development of infrastructure such as classrooms, laboratories,

and a central computer laboratory. • Provision of modern laboratory equipment and digital learning resources for students.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)	**D. Any 1 of the above**

File Description	Documents
Paste web link of Annual reports of Institution	<u>https://rrrmahavidyalaya.edu.in/aqar.php</u>
Upload e-copies of the accreditations and certifications	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Upload details of Quality assurance initiatives of the institution (Data Template)	<u>View File</u>

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

In order to create healthy work environment Raja Rammohun Roy Mahavidyalaya practices gender sensitization in a systemicway.A cell for gender sensitization and prevention of sexualharassment has been constituted in accordance with the Vishakaguidelines.Canteens, common rooms and corridorshave boards which focus on awareness of gender equity,humanrights.Thecreation of Women's cell for the redressal of grievances offemale students

as well organization of awareness programs onthe issue. Closed circuit cameras have been installed to ensuresafety and security especially of girl students.

File Description	Documents
Annual gender sensitization action plan	**Nil**
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	**Nil**

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/power efficient equipment	**C. Any 2 of the above**

File Description	Documents
Geo tagged Photographs	[View File]()
Any other relevant information	**No File Uploaded**

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

- **The solid waste generated is dumped in the vat. The college sweeper and sometimes workers from the block office collect the solid waste.The dry/wet degradable waste material is converted into compost which is used for gardening. The college authority promotes for the "plastic free area" and we sincerely try our level best to address it.**
- **Appropriate sewage system is present in all the washroom of the Mahavidyalaya. Effective steps are taken periodically so there should not be any water stagnation and also to discourage mosquito breeding.Liquid waste products particularly of Bioscience laboratories and Chemistry are allowed to get disposed in a separate soak chamber.**
- **The generated E-waste is stored in a designated E-waste storage room, although a more systematic and comprehensive**

E-waste Management strategy is yet to be implemented.

- **Solid waste and debris generated from building construction are used for basement work of on-campus road construction.**
- **Majority of the departments do not generate hazardous waste. No any hazardous chemical is used in the Mahavidyalaya yet. As because the amount of hazardous waste is nil or very negligible amount, the Mahavidyalaya had not developed any facility to transport it in proper place.**

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	**No File Uploaded**
Geo tagged photographs of the facilities	https://www.rrrmahavidyalaya.edu.in/photo_gallery.php
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus	**A. Any 4 or all of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	**No File Uploaded**

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: 1. Restricted entry of automobiles 2. Use of Bicycles/ Battery powered vehicles 3. Pedestrian Friendly pathways 4. Ban on use of Plastic 5. landscaping with trees and plants	**A. Any 4 or All of the above**

File Description	Documents
Geo tagged photos / videos of the facilities	[View File](#)
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	D. Any 1 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading	D. Any 1 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	[View File](#)
Policy documents and information brochures on the support to be provided	**No File Uploaded**
Details of the Software procured for providing the assistance	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The institution strictly follows the reservation policies stipulated by the Government for appointment of Teaching andNon-Teaching Staff and admission of students. The college has an Equal Opportunity Cell for students of backward classes.There is an anti-ragging cell in the college to look after the

Security of students in respect of mental harassments. There is a women cell for the safety of girl's students of our college. Thecollege makes continuous efforts to maintain unity in diversitywhich is reflected in various traditions, religions, languagesand festivals. The college celebrates Independence Day,Republic Day, college foundation day, Birthday of Raja Rammohun Roy, Saraswati puja etc.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Our primary aim is to create atechnologically superior and ethically strong human resourcefor the nation who may go on to become global leaders by makinga difference to the world at large. The college braids ways of

being, knowing and doing into course structure and co-curricularactivities that imbibe in the students a respect forthe constitution as well as their values, rights, duties andresponsibilities as citizens of this great country.

The college celebrates Independence Day, Republic Day, National

Youth Day, Constitution Day to inculcate the responsibilities and duties of a good citizen.

Celebration of International Mother Language Day promotes the ideas of preservation and protection of all languages.

International Women's Day is celebrated to sensitize allstakeholders about gender issues.

Birthdays of our national heroes – Mahatma Gandhi, NetajiSubhas Bose, Rabindranath Tagore are celebrated to instill instudents a sense of pride in our

rich legacy.

The Political Science department arranges the Youth Parliamentprogramme.

Various outreach activities organized by NSS serve instill thespirit of service to the society.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	No File Uploaded
Any other relevant information	No File Uploaded

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness	D. Any 1 of the above

programmes on Code of Conduct are organized

File Description	Documents
Code of ethics policy document	**No File Uploaded**
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

National and International commemorative days and festivals are celebrated following a well-planned calendar. Programmesorganised on the festivals and commemorative days instil thespirit of patriotism and integrity towards the Nation among thestakeholders. The college pays tribute to our national heroes

on their birth and death anniversaries. The events arecelebrated through lecture, rally or the competitions likeelocution, singing, poster and wallpaper etc. InternationalCommemorative Days - International Women's Day · World

Environment day · International Yoga Day · International MotherLanguage Day National Commemorative Days - · National Youth DayRepublic Day · National Book Day, Rabindra Jayanti,Independence day, birthday of Netaji Subhash Chandra Bose.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	**No File Uploaded**
Geo tagged photographs of some of the events	[View File](#)
Any other relevant information	**No File Uploaded**

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

1. COVID -19 Vaccination Programme:

Goal:Being a Higher Education Institute of a rural area as a part of initiative for safeguarding the health aspect of the stakeholders and as part of social responsibility towards the people of the neighbouring area in coordination with the local Government authorities COVID-19 Vaccination Programme was organized in the college campus.

Evidence of Success : In this rural area of Radhanagar this COVID-19 vaccination camp organized in the college gave a sense of relief for its stakeholders and its neighbouring people as all are eager to came back to normal from the restraint life of COVID-19 pandemic. The evidence of success is quite easily visible by the number of stakeholders and the number of people of the neighbouring areas actively came to take the jab against the COVID-19.

2.An initiative to buy oxygen cylinders

Goal: To provide oxygen cylinder among the local need during covid situation.

Evidence of success: Although it was a great initiative but the project did not carry out due to some rules and regulations.The amount (Approximately Rs. 96000/-) that had been accumulated was given to The Chief Minister's Relief Fund for Covid purposes.

File Description	Documents
Best practices in the Institutional web site	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

- **In keeping parity with the mission of the college the college administration ensures that all the stakeholders are provided with a level playing field with special emphasis is given to the underprivileged students.**
- **In our college majority of the students are merely first**

generation learners who have little scope for running and maintenance of their study, as a matter of fact the college provides regular fees concession and helping them to get different scholarships of the Government, which allows them to continue their education.

- Ours is an institution where more than 65% of the female students are enrolled for taking the higher education which is in consensus of the policy of women empowerment of the Government.
- Our college is a student-friendly college and caters for the women's safety and gender equity. Our Sexual Harassment Cell and the Women's Cell confirm the question of women's safety within the campus.
- The college through its National Service Scheme units organizes health camps through which the underprivileged population of the village and the neighboring areas are provided with the facility of health check up totally free of cost.

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

Due to Outbreak of Covid Pandemic the year 2020-2021 was a very complicated year for all. This unusual outbreak of COVID-19 caused the Mahavidyalaya's plans and operations to be altered. The institution is working on several initiatives and strategies to implement in the next academic year (2021-2022).

- As the Mahavidyalaya is conducting all its activities in online mode due to the ongoing pandemic of COVID-19 therefore initiatives should be taken for periodical sanitization of the infrastructure along with discussion with the Government authorities.
- To take initiatives for filling up the vacant academic posts as per the Government rules
- To upgrade the infrastructure and resources to further empower the academic environment of the college.
- More number of National and International seminars and webinars to be organised by different departments.
- To conduct meeting with the members of NAAC subcommittees,

other teacher and non-teaching staff to discuss the different matrices of seven criteria of AQAR from the NAAC portal for the NAAC accreditation cycle 3.

- To take initiatives for procurement of more books and learning resources for the library.

To promote more social activities through NSS and NCC in local community/adopted villages.