



## YEARLY STATUS REPORT - 2022-2023

### Part A

#### Data of the Institution

##### 1. Name of the Institution

RAJA RAMMOHUN ROY MAHAVIDYALAYA

- Name of the Head of the institution **Dr. Dipak Bhargava**
- Designation **Principal**
- Does the institution function from its own campus? **Yes**
- Phone no./Alternate phone no. **03211266221**
- Mobile No: **7029680472**
- Registered e-mail **principal.rrrm@gmail.com**
- Alternate e-mail **iqac.rrrm@gmail.com**
- Address **RADHANAGAR, P.O.-NANGULPARA,  
DIST. -HOOGHLY**
- City/Town **KHANAKUL**
- State/UT **WEST BENGAL**
- Pin Code **712406**

##### 2. Institutional status

- Affiliated / Constitution Colleges **AFFILIATED**
- Type of Institution **Co-education**
- Location **Rural**

- Financial Status **UGC 2f and 12(B)**
- Name of the Affiliating University **THE UNIVERSITY OF BURDWAN**
- Name of the IQAC Coordinator **DR. SHRABANTI BANERJEE**
- Phone No. **03211266221**
- Alternate phone No. **9123730484**
- Mobile **7029680472**
- IQAC e-mail address **iqac.rrrm@gmail.com**
- Alternate e-mail address **principal.rrrm@gmail.com**

**3. Website address (Web link of the AQAR (Previous Academic Year))**

[https://www.rrrmahavidyalaya.edu.in/uploads/AQAR-%202021-22\\_FINAL.pdf](https://www.rrrmahavidyalaya.edu.in/uploads/AQAR-%202021-22_FINAL.pdf)

**4. Whether Academic Calendar prepared during the year?**

**Yes**

- if yes, whether it is uploaded in the Institutional website Web link:

[https://www.rrrmahavidyalaya.edu.in/academic\\_calendar.php](https://www.rrrmahavidyalaya.edu.in/academic_calendar.php)

**5. Accreditation Details**

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
<b>Cycle 1</b>	<b>B+</b>	<b>INSTITUTIONAL SCORE-77.30</b>	<b>2007</b>	<b>31/03/2007</b>	<b>30/03/2012</b>
<b>Cycle 2</b>	<b>B</b>	<b>2.23</b>	<b>2016</b>	<b>05/11/2016</b>	<b>04/11/2021</b>

**6. Date of Establishment of IQAC**

**25/05/2007**

**7. Provide the list of funds by Central / State Government**

**UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,**

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
<b>Nil</b>	<b>Nil</b>	<b>Nil</b>	<b>Nil</b>	<b>NIL</b>

**8. Whether composition of IQAC as per latest NAAC guidelines**

**Yes**

- Upload latest notification of formation of IQAC [View File](#)

**9.No. of IQAC meetings held during the year** 03

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? **No**

- If No, please upload the minutes of the meeting(s) and Action Taken Report [View File](#)

**10.Whether IQAC received funding from any of the funding agency to support its activities during the year?** **No**

- If yes, mention the amount

**11.Significant contributions made by IQAC during the current year (maximum five bullets)**

1. As per the order of Higher Education Department after the Pandemic of COVID -19 the internal assessment and end semester examinations were held successfully through offline mode. Evaluation of scripts were done in offline mode and uploading of marks were minutely done through the University Portal under the active patronage of the IQAC. 2. IQAC encouraged and permitted faculty members to participate in Orientation program, Refresher course, Faculty Development program, Short Term course during the current year through online mode. 3. Under the adept supervision of the IQAC several departments of the college organized Workshops/Seminars/Webinars on different relevant topics during the year under the guidance of IQAC. 4. Initiative was taken by the IQAC to go for MOUs with different Higher Education Institutions. 5. IQAC had taken the initiative for the Preparation of reports for AISHE, NIRF & NAAC.

**12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year**

Plan of Action	Achievements/Outcomes
Incremental & CAS benefits for staff members	Necessary papers submitted with the competent authority and successfully completed.
Infrastructural Maintenance	Maintenance of Building done.
To create and awareness of Physical fitness among the students	Self Defence Certificate course initiated.
Encourage faculty members to Pursue research activity	Faculty members published articles in various journals.
To conduct Health camp Successfully done	Successfully done.
To encourage students to pursue higher education	Many of the students went for higher education in different subjects.
Strengthening of ICT	In addition to conducting a large number of classes in virtual classrooms, several computers have been repaired by the College to strengthen up ICT facility.
Special Lecture on various topics	Successfully conducted.

13. Whether the AQAR was placed before statutory body? **Yes**

- Name of the statutory body

Name	Date of meeting(s)
The Governing Body	12/10/2023

14. Whether institutional data submitted to AISHE

## Part A

### Data of the Institution

<b>1.Name of the Institution</b>	<b>RAJA RAMMOHUN ROY MAHAVIDYALAYA</b>
• Name of the Head of the institution	<b>Dr. Dipak Bhargava</b>
• Designation	<b>Principal</b>
• Does the institution function from its own campus?	<b>Yes</b>
• Phone no./Alternate phone no.	<b>03211266221</b>
• Mobile No:	<b>7029680472</b>
• Registered e-mail	<b>principal.rrrm@gmail.com</b>
• Alternate e-mail	<b>iqac.rrrm@gmail.com</b>
• Address	<b>RADHANAGAR, P.O.-NANGULPARA, DIST. -HOOGHLY</b>
• City/Town	<b>KHANAKUL</b>
• State/UT	<b>WEST BENGAL</b>
• Pin Code	<b>712406</b>
<b>2.Institutional status</b>	
• Affiliated / Constitution Colleges	<b>AFFILIATED</b>
• Type of Institution	<b>Co-education</b>
• Location	<b>Rural</b>
• Financial Status	<b>UGC 2f and 12(B)</b>
• Name of the Affiliating University	<b>THE UNIVERSITY OF BURDWAN</b>
• Name of the IQAC Coordinator	<b>DR. SHRABANTI BANERJEE</b>

• Phone No.	03211266221				
• Alternate phone No.	9123730484				
• Mobile	7029680472				
• IQAC e-mail address	iqac.rrrm@gmail.com				
• Alternate e-mail address	principal.rrrm@gmail.com				
<b>3.Website address (Web link of the AQAR (Previous Academic Year))</b>	<a href="https://www.rrrmahavidyalaya.edu.in/uploads/AQAR-%202021-22_FINAL.pdf">https://www.rrrmahavidyalaya.edu.in/uploads/AQAR-%202021-22_FINAL.pdf</a>				
<b>4.Whether Academic Calendar prepared during the year?</b>	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	<a href="https://www.rrrmahavidyalaya.edu.in/academic_calendar.php">https://www.rrrmahavidyalaya.edu.in/academic_calendar.php</a>				
<b>5.Accreditation Details</b>					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B+	INSTITUTIONAL SCORE-77.30	2007	31/03/2007	30/03/2012
Cycle 2	B	2.23	2016	05/11/2016	04/11/2021
<b>6.Date of Establishment of IQAC</b>			25/05/2007		
<b>7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,</b>					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
Nil	Nil	Nil	Nil	NIL	
<b>8.Whether composition of IQAC as per latest NAAC guidelines</b>			Yes		
• Upload latest notification of formation of IQAC			<a href="#">View File</a>		
<b>9.No. of IQAC meetings held during the year</b>			03		

<ul style="list-style-type: none"> <li>Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?</li> </ul>	No	
<ul style="list-style-type: none"> <li>If No, please upload the minutes of the meeting(s) and Action Taken Report</li> </ul>	<a href="#">View File</a>	
<b>10. Whether IQAC received funding from any of the funding agency to support its activities during the year?</b>	No	
<ul style="list-style-type: none"> <li>If yes, mention the amount</li> </ul>		
<b>11. Significant contributions made by IQAC during the current year (maximum five bullets)</b>		
<p>1. As per the order of Higher Education Department after the Pandemic of COVID -19 the internal assessment and end semester examinations were held successfully through offline mode. Evaluation of scripts were done in offline mode and uploading of marks were minutely done through the University Portal under the active patronage of the IQAC. 2. IQAC encouraged and permitted faculty members to participate in Orientation program, Refresher course, Faculty Development program, Short Term course during the current year through online mode. 3. Under the adept supervision of the IQAC several departments of the college organized Workshops/Seminars/Webinars on different relevant topics during the year under the guidance of IQAC. 4. Initiative was taken by the IQAC to go for MOUs with different Higher Education Institutions. 5. IQAC had taken the initiative for the Preparation of reports for AISHE, NIRF &amp; NAAC.</p>		
<b>12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year</b>		

Plan of Action	Achievements/Outcomes
Incremental & CAS benefits for staff members	Necessary papers submitted with the competent authority and successfully completed.
Infrastructural Maintenance	Maintenance of Building done.
To create and awareness of Physical fitness among the students	Self Defence Certificate course initiated.
Encourage faculty members to Pursue research activity	Faculty members published articles in various journals.
To conduct Health camp Successfully done	Successfully done.
To encourage students to pursue higher education	Many of the students went for higher education in different subjects.
Strengthening of ICT	In addition to conducting a large number of classes in virtual classrooms, several computers have been repaired by the College to strengthen up ICT facility.
Special Lecture on various topics	Successfully conducted.

**13. Whether the AQAR was placed before statutory body?**

**Yes**

- Name of the statutory body

Name	Date of meeting(s)
The Governing Body	12/10/2023

**14. Whether institutional data submitted to AISHE**

Year	Date of Submission
2022-23	20/02/2024



**15. Multidisciplinary / interdisciplinary**

One of the cornerstones of NEP 2020 is the emphasis on multidisciplinary. Our college has already restructured the curricula in commensurate with the Burdwan University UG syllabus to break down silos between disciplines. This has developed interdisciplinary programs that would encourage students to explore knowledge across various fields. The institution is trying to foster collaborative environments where faculty from different departments can co-create courses and research opportunities. For instance, integrating science with social sciences can lead to innovative solutions to societal challenges. The establishment of multidisciplinary centers or hubs within colleges can facilitate this exchange of ideas and knowledge, enhancing both academic and social development.

**16. Academic bank of credits (ABC):**

The introduction of the Academic Bank of Credits is a pivotal aspect of NEP 2020, promoting flexibility and student mobility. This college is in the process of developing a robust systems to facilitate credit transfers and maintain transparent records of students' academic achievements. This requires investing in technology infrastructure that can support a comprehensive digital repository of credits. Furthermore, RRRM ensures that academic programs are designed to allow students to accumulate credits from various courses, institutions, and modes of learning. This flexibility empowers learners to tailor their educational journeys according to their interests and career aspirations.

**17. Skill development:**

NEP 2020 places a strong emphasis on skill development, recognizing that education must prepare students for the workforce. Our college integrates vocational training and hands-on learning experiences into their curricula. Authority is looking forward to Collaborations with industries in order to facilitate internships, developing workshops, and arrange skill development programs that align with market needs. It focuses on soft skills, critical thinking, and problem-solving abilities, ensuring that graduates are well-rounded and ready for diverse career paths. Establishing dedicated skill development centers can help institutionalize this focus, providing students with resources and support for their career development.

**18. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)**

To honor India's rich cultural heritage, NEP 2020 encourages the integration of the Indian knowledge system into the curriculum. Our college intends to incorporate traditional knowledge, philosophies, and practices into academic programs, ensuring that students appreciate and engage with their cultural roots. This can be achieved by offering courses on Indian philosophy, arts, and indigenous practices, fostering a sense of identity and belonging among students. Additionally, promoting research that explores and revitalizes traditional knowledge can enhance academic inquiry while contributing to the preservation of India's diverse cultural heritage. The college is working on all of these aspects.

#### **19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):**

Outcome-Based Education (OBE) is central to the NEP framework, emphasizing the attainment of specific learning outcomes. Raja Rammohun Roy Mahavidyalaya seeks to align its teaching methodologies and assessment strategies with OBE principles. This involves clearly defining expected outcomes for each course and program, and continuously evaluating student performance against these benchmarks. Faculty training programs should focus on developing pedagogical skills that promote active learning and critical thinking. By adopting innovative assessment techniques, such as project-based evaluations and peer assessments, colleges can create a more engaging and effective learning environment.

#### **20.Distance education/online education:**

The shift towards distance education and online learning, accelerated by the COVID-19 pandemic, is a critical aspect of NEP 2020. Our college has realised the need to develop comprehensive online platforms that offer quality educational resources and support systems for remote learners. This includes creating engaging digital content, providing access to libraries and databases, and ensuring robust technical support for students. Furthermore, this institution explores blended learning models that combine traditional and online instruction, catering to diverse learning preferences and enhancing accessibility for all students.

## **Extended Profile**

### **1.Programme**

1.1

32

Number of courses offered by the institution across all programs

during the year

File Description	Documents
Data Template	<a href="#">View File</a>

## 2.Student

2.1 1337

Number of students during the year

File Description	Documents
Data Template	<a href="#">View File</a>

2.2 966

Number of seats earmarked for reserved category as per GOI/  
State Govt. rule during the year

File Description	Documents
Data Template	<a href="#">View File</a>

2.3 513

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	<a href="#">View File</a>

## 3.Academic

3.1 65

Number of full time teachers during the year

File Description	Documents
Data Template	<a href="#">View File</a>

3.2 75

Number of Sanctioned posts during the year

<b>Extended Profile</b>	
<b>1.Programme</b>	
1.1 Number of courses offered by the institution across all programs during the year	<b>32</b>
File Description	Documents
Data Template	<a href="#">View File</a>
<b>2.Student</b>	
2.1 Number of students during the year	<b>1337</b>
File Description	Documents
Data Template	<a href="#">View File</a>
2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	<b>966</b>
File Description	Documents
Data Template	<a href="#">View File</a>
2.3 Number of outgoing/ final year students during the year	<b>513</b>
File Description	Documents
Data Template	<a href="#">View File</a>
<b>3.Academic</b>	
3.1 Number of full time teachers during the year	<b>65</b>
File Description	Documents
Data Template	<a href="#">View File</a>

3.2	75
Number of Sanctioned posts during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

<b>4.Institution</b>	
4.1	47
Total number of Classrooms and Seminar halls	
4.2	40.92327
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	28
Total number of computers on campus for academic purposes	

## Part B

### CURRICULAR ASPECTS

#### 1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

As our college is affiliated to The University of Burdwan, therefore at the starting of every academic year, an academic calendar, by following the curriculum and examination pattern of the University, is prepared.

A centralized routine is also prepared. Each and individual Departments prepare their departmental routines by following the centralized college routine.

Each and every department after conducting their Departmental meetings divides their subjective curriculum among their faculty members.

Students of different subjects get their essential Books from our highly enriched partially automated library.

Some of the departments as a part of their curriculum conduct

the field works, educational excursions and survey programmes.

Practical based subjects conduct the practical classes under the guidance of the faculty members. Students also carry out the experiments by themselves. To make the students understand the theoretical topics some of the practicals, which is not in the syllabus, are also demonstrated.

Every department has its own What's App group for the students by means of which different queries of their students are answered.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	<a href="https://www.rrrmahavidyalaya.edu.in/uploads/Programme%20Outcome%202021-22.pdf">https://www.rrrmahavidyalaya.edu.in/uploads/Programme%20Outcome%202021-22.pdf</a>

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Our college is firmly following the continuous internal evaluation system guidelines of The University of Burdwan, to which our college is affiliated. Continuous internal evaluation consists of class performance, short written tests, Viva Voce, and home assignments. We adhere to the academic schedule for Continuous Internal Evaluation (CIE) for each semester. In Choice Based Credit System (CBCS) every paper has full marks of 75 with SEC having full marks of 50 of which one third of the total marks has been assigned to continuous internal evaluation. Out of the total marks for continuous internal evaluation one fifth of the total marks had been assigned for regular attendance of students. More emphasis is given on the attendance of the students. In case if any student is found short of the attendance their guardians are informed. Based on the performance of the students those who are not well prepared for them supportive measures were taken.

File Description	Documents
Upload relevant supporting documents	<a href="#">View File</a>
Link for Additional information	<a href="https://www.rrrmahavidyalaya.edu.in/uploads/Academic%20Calender%2022-23.pdf">https://www.rrrmahavidyalaya.edu.in/uploads/Academic%20Calender%2022-23.pdf</a>

**1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University**

**C. Any 2 of the above**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

## 1.2 - Academic Flexibility

**1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented**

**1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented**

**19**

File Description	Documents
Any additional information	<b>No File Uploaded</b>
Minutes of relevant Academic Council/ BOS meetings	<a href="#">View File</a>
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>

**1.2.2 - Number of Add on /Certificate programs offered during the year****1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)**

00

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template )	<a href="#">View File</a>

**1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year**

00

**1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year**

00

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	<a href="#">View File</a>

**1.3 - Curriculum Enrichment****1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum**

The college is affiliated to The University of Burdwan, therefore we follow the syllabus of the affiliating University. The college has different types of courses developed by the University. Some of the courses develop professional competencies while others aspire to instill general competencies like social, ethical values, human values, environment sensitivity etc., which ultimately leads to the holistic development of students. Issues related to Gender are incorporated in the UG curriculum of English, Education, Bengali, Political Science, History, Economics, and Philosophy.



The recent Issues related to environment and sustainable development is addressed in the courses of Botany, Geography, Zoology, Economics, and Chemistry. Environmental Studies is included in the curriculum developed by our affiliating University i.e. The University of Burdwan, for the students studying degree course.

Moreover our NCC and NSS actively participate in observing different days through which they give a message regarding the importance of ethics and values in personal, social & professional life. Our students are very much conscious of their responsibilities and professional ethics. Moreover the college authority has not noticed any major issues concerned to ragging and harassment.

File Description	Documents
Any additional information	<a href="#">View File</a>
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	<a href="#">View File</a>

### 1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

03

File Description	Documents
Any additional information	<a href="#">View File</a>
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	<a href="#">View File</a>

### 1.3.3 - Number of students undertaking project work/field work/ internships

02

File Description	Documents
Any additional information	<a href="#">View File</a>
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<a href="#">View File</a>

### 1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	E. None of the above
---	----------------------

File Description	Documents
URL for stakeholder feedback report	No File Uploaded
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	No File Uploaded
Any additional information(Upload)	No File Uploaded

**1.4.2 - Feedback process of the Institution may be classified as follows**

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	<a href="#">View File</a>
URL for feedback report	<a href="https://www.rrrmahavidyalaya.edu.in/uploads/2022-23%20Student%20Feedback.pdf">https://www.rrrmahavidyalaya.edu.in/uploads/2022-23%20Student%20Feedback.pdf</a>

## TEACHING-LEARNING AND EVALUATION

### 2.1 - Student Enrollment and Profile

#### 2.1.1 - Enrolment Number Number of students admitted during the year

##### 2.1.1.1 - Number of sanctioned seats during the year

2144

File Description	Documents
Any additional information	<a href="#">View File</a>
Institutional data in prescribed format	<a href="#">View File</a>

#### 2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

##### 2.1.2.1 - Number of actual students admitted from the reserved categories during the year

534

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

## 2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Immediately after admission the students will meet with the respective faculty members of their department for the informal interaction which help us to know their social and academic background also. Initial level learning skills of the students is determined on the basis of their class responses and small level evaluation. The real level identification of learners as slow and advanced learner is based on their internal assessment and afterwards as a measure of follow up actions the faculty members put their rigorous effort. As a part of their rigorous effort for the slow and advanced learners our faculty members of the college take up the following measures:

- Each and every faculty members assist the slow learners through proper counseling.
- To increase the learning ability of the slow learners they had been paired up with some good performers.
- Each and individual faculty members of the department to help the slow learners give them the support of extra class outside the normal routine.
- Our faculty members encourage the advanced learners by promoting them to participate in students seminar, assignments and peer group discussions.

File Description	Documents
Link for additional Information	<a href="#">NIL</a>
Upload any additional information	No File Uploaded

**2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)**

Number of Students	Number of Teachers
3054	65

File Description	Documents
Any additional information	<a href="#">View File</a>

**2.3 - Teaching- Learning Process**

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Being an affiliated college of The University of Burdwan we had followed its approved curriculum. For the holistic upliftment of the students the curriculum had well accepted the experimental learning, participative learning and the problem solving approach. Simultaneously for a college like us in a rural set up teaching-learning approach is one of the main objectives and one of the main factors for our college.

**Experimental Learning and problem solving approach:**

- In the subjects of Humanities and Science students of the departments are taken for excursions and field trips. The NCC and NSS wing of the college arrange regular social work, observe different important days and extension programmes which help the students with an experience of the real world.
- Practical classes (laboratory) are made compulsory in the curriculum in the science subjects.
- To make the students understand the theoretical concepts in the subjects like Physics and Computer Science students are motivated to use simulation and mathematical tools.
- Students of many departments have been provided with the assignments after each semester

- Many of the departments provide project work to the students under the supervision of the students to enhance their report writing skills.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	<a href="https://drive.google.com/drive/folders/103cw6ZukuldKeuMair6EfCG48ERCdU1f">https://drive.google.com/drive/folders/103cw6ZukuldKeuMair6EfCG48ERCdU1f</a>

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The importance of ICT enabled tools has become crucial for continuing the teaching-learning process. During the COVID-19 pandemic period the importance of using the ICT enabled tools has raised manifolds. For a rural college like us the conventional teaching methods is well complemented by the ICT-enabled tools. The college is very much supportive for the students and within the limited resources it provides certain of the ICT-enabled tools for their fruitful learning. The college has a moderate resource which includes availability of the computers and high speed internet. To increase the impact of teaching-learning process the faculty members use the ICT-enabled tools along with the conventional methodologies. An ICT-enabled tool that is used for the delivery of the course content includes power point presentation, you-tube presentation. ICT-enabled teaching-learning process is prop up with the access to the library, use of the projectors and access to non-print material for the students of the different subjects. Each and every department is provided with the access to WIFI and quite a few classrooms are equipped with ICT-enabled tools. Beside that there is department wise What's App group for different classes for the sharing of information and study materials.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	<a href="https://www.rrrmahavidyalaya.edu.in/album_details.php?albId=4">https://www.rrrmahavidyalaya.edu.in/album_details.php?albId=4</a>

### 2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )

#### 2.3.3.1 - Number of mentors

65

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	<a href="#">View File</a>
Circulars pertaining to assigning mentors to mentees	No File Uploaded
mentor/mentee ratio	<a href="#">View File</a>

### 2.4 - Teacher Profile and Quality

#### 2.4.1 - Number of full time teachers against sanctioned posts during the year

65

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	<a href="#">View File</a>

#### 2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

##### 2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

17

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	<a href="#">View File</a>

### 2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

#### 2.4.3.1 - Total experience of full-time teachers

776

File Description	Documents
Any additional information	<a href="#">View File</a>
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<a href="#">View File</a>

## 2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

As our college is affiliated to The University of Burdwan therefore we follow the rules and regulations of the affiliating University regarding the evaluation process of the students. Internal assessment related circulars are circulated among the faculty members, students and the administrative staff and also being displayed on the college website for the students as well as for the staffs.

The schedule of the internal examination is informed to the students through the official notice board and the website. One internal examination is held per semester. In CBCS system every paper has full marks of 75 of which one third of the total weightage has been assigned to continuous internal evaluation. One fifth of the total weightage for continuous internal evaluation is devoted to regular attendance of students. As a



part of the self evaluation for the students the college shows the internal examination answer book after the evaluation. If there is any grievance regarding the assessment students are free to interact with the faculty members of their individual discipline. All the records related to the attendance and evaluated answer books are maintained by the individual departments. The summary of the mark sheets are properly maintained by the academic committee.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	<a href="https://drive.google.com/drive/folders/103cw6ZukuldKeuMair6EfCG48ERCdU1f">https://drive.google.com/drive/folders/103cw6ZukuldKeuMair6EfCG48ERCdU1f</a>

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

While carrying out the internal examination the college strictly follows the rules and regulations of the affiliating university. For maintaining the complete transparency in the internal assessment the criteria and the rules and the regulation of the affiliating University is completely followed. The college has its central examination committee by means of which two Assistant Centre In-charges had been selected to conduct the end semester examination. If there is any kind of dissatisfaction of the students at all regarding the assessment of the internal assessment, the said student is shown the answer sheet after the submission of application to the Principal. Regarding end semester examination the students can apply for review of their answer sheet after depositing the stipulated fees of the University. There is no any provision of review of the answer sheet of practical examination. Students can get their review results from the college.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	<a href="https://drive.google.com/drive/folders/103cw6ZukuldKeuMair6EfCG48ERCdU1f">https://drive.google.com/drive/folders/103cw6ZukuldKeuMair6EfCG48ERCdU1f</a>

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

The guiding path of the teaching-learning process is its programme and course outcome of the different programmes offered by the institution. As far as possible the college put an effort to guarantee the process of outcome based learning to match with the interests of the students. Being a affiliated college the college follows the University based programme and course outcome for the post-graduate and the under-graduate programme. At the beginning of the each academic session each department make the students understand about the syllabus and its associated programme and course outcome.

The departments organize seminars with its established alumni to communicate their career prospects. Besides that periodically career counseling seminars are also organized to show the students about their career prospects.

At the time of orientation classes students are briefed about the scope of the syllabus and the rationale of the particular structure. Simultaneously at the end of the semester many students are able to select the right way out through the higher studies whereas some may choose their career in academia or technical jobs.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	<a href="https://www.rrrmahavidyalaya.edu.in/course_offered.php">https://www.rrrmahavidyalaya.edu.in/course_offered.php</a>
Upload COs for all courses (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Being an affiliated college the way to measure the level of course outcome is evaluated by the marks of the students score in the end semester examination or in terms of Cumulative Grade Point Average (CGPA). As per the syllabus of the affiliated University there are Six (6) end-semester examinations for the Undergraduate students and Four (4) end-semester examinations

for the Postgraduate students.

The way to measure the level of programme outcome is evaluated by the students' performance in their specific discipline through their

(i) progression to the higher education institutions or any academic / training course.

(ii) getting employment in Government or Private sector.

(iii) self employment based programme.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	<a href="https://www.rrrmahavidyalaya.edu.in/uploads/Programme%20Outcome%202021-22.pdf">https://www.rrrmahavidyalaya.edu.in/uploads/Programme%20Outcome%202021-22.pdf</a>

### 2.6.3 - Pass percentage of Students during the year

#### 2.6.3.1 - Total number of final year students who passed the university examination during the year

755

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Paste link for the annual report	<a href="https://drive.google.com/drive/folders/1pYQOPHQnggh0JcKNVlqOnz8gt-5ZcBHSb">https://drive.google.com/drive/folders/1pYQOPHQnggh0JcKNVlqOnz8gt-5ZcBHSb</a>

### 2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://www.rrrmahavidyalaya.edu.in/uploads/2022-23%20Student%20Feedback.pdf>

## RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 - Resource Mobilization for Research

#### 3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

##### 3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

**NIL**

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	<a href="#">View File</a>

#### 3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

##### 3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

**0**

File Description	Documents
List of research projects and funding details (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

#### 3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

**3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year**

03

File Description	Documents
Report of the event	No File Uploaded
Any additional information	<a href="#">View File</a>
List of workshops/seminars during last 5 years (Data Template)	<a href="#">View File</a>

**3.2 - Research Publications and Awards****3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year****3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year**

08

File Description	Documents
Any additional information	<a href="#">View File</a>
List of research papers by title, author, department, name and year of publication (Data Template)	<a href="#">View File</a>

**3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year****3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year**

10

File Description	Documents
Any additional information	<a href="#">View File</a>
List books and chapters edited volumes/ books published (Data Template)	<a href="#">View File</a>

**3.3 - Extension Activities**

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The college carried out many community development programme in the surrounding community for the holistic development of students and the staffs . As a part of extension activities in the surrounding communities the NSS units and the NCC unit of the Mahavidyalaya organize some programmes in which our students and the staffs participate voluntarily.

Our 3 Units of NSS organize various programmes in the surrounding villages like cleanliness programme, NSS Day Observation, Health Camp, tree plantation programme and also awareness programme on AIDS. Regular Cleanliness programme generates an awareness among the students about the cleanliness and also fulfill the motto of "Swachh Bharat Abhiyan". Our N.C.C. Unit also observes different days of National importance Like Independence, Day, Republic Day, Birthday of Netaji Subhas Chandra Bose. By observing this day a sense of Nationalism and simultaneously a sense of responsibility towards the Nation is developed. Beside that our college in remembrance to our independence had also observed "Partition Horror Day" from 10th August to 14th August, 2022. Our 3 Units of NSS and the N.C.C Unit observe "Mera Mati Mera Desh" initiative on 15th of August, 2023. Our N.C.C unit as a part of extension activity in the neighboring area many a time organizes "Safe drive Save life" campaign and also "Anti Drug" Campaign, so that the people of the area and the students are also be sensitized about the menace called Drug abuse, and rash driving.

File Description	Documents
Paste link for additional information	<a href="https://www.rrrmahavidyalaya.edu.in/album_details.php?albId=3">https://www.rrrmahavidyalaya.edu.in/album_details.php?albId=3</a>
Upload any additional information	<a href="#">View File</a>

**3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year**

**3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year**

00

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	No File Uploaded
e-copy of the award letters	No File Uploaded

**3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year**

**3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

04

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	<a href="#">View File</a>

**3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year**

**3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

624

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<a href="#">View File</a>

### 3.4 - Collaboration

#### 3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

03

File Description	Documents
e-copies of linkage related Document	<a href="#">View File</a>
Details of linkages with institutions/industries for internship (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded

#### 3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

##### 3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

03

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<a href="#">View File</a>

## INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 - Physical Facilities



4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Raja Rammohun Roy Mahavidyalaya has adequate infrastructural and physical facilities to provide a satisfactory teaching-learning process. With the increase in the in-take capacity in compliance with the directives of the affiliating university, some classrooms have been newly constructed. It has spacious airy classrooms to accommodate a large number of students. There are a total 40 classrooms out of which 1 (one) is smart class room. White screens, projectors, and boards are also provided to the departments as needed. Additional of these devices, departmental computer networks, and intercom systems are needed. The lockdown situation caused the classrooms to deteriorate from their previous state. There is a well-furnished auditorium, Santimohun Roy Memorial Hall, where seminars, workshops, and other similar kind of events are successfully held. The library is well equipped and Boys' and girls' common rooms provide ample opportunities for the student's recreational facilities. Moreover, the College gymnasium provides basic infrastructure for physical exercises under the direct supervision of the Department of Physical Education. Fresh potable drinking water and clean toilets for all stakeholders are the minimum requirements for a healthy atmosphere in the College and these are wellmaintained by the College authoritywith a Wifi hotspot.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://www.rrrmahavidyalaya.edu.in/photo_gallery.php">https://www.rrrmahavidyalaya.edu.in/photo_gallery.php</a>

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The Mahavidyalaya has its own playground inside the campus. The playground is properly maintained. The physical education department regularly holds practical classes on the playground. The Mahavidyalaya every year conducts interclass football and cricket tournaments. Beside this the colourful annual sports event is held every winter on the playground. The physical education department regularly monitor and maintains the

facilities for sports and games. The college gymnasium is under the direct supervision of the Physical Education department. All the students are provided with instruments for basic physical training in the gymnasium. One lady instructor is provided by the college authority on a contractual basis for girls students in this regards. The Boys' and girls' common rooms have facilities for indoor games as well for the student's recreational activities. One of the most important events in college life is the annual social feast which has been take place under the direct supervision of the college authority. The student council organises the annual feast where nearly all the present students and a large number of alumni participate in the feast with enthusiasm. Not only the students or alumni, people from the local neighbourhoods flood the Mahavidyalaya premises to observe cultural programme performed by talented artists. This practice has enabled the college to build up a strong social bond with the locality. Newly admitted students of the first semester are colourfully facilitated by their seniors through Fresher's Welcome ceremony.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://www.rrrmahavidyalaya.edu.in/album_details.php?albId=2">https://www.rrrmahavidyalaya.edu.in/album_details.php?albId=2</a>

**4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.**

14

**4.1.3.1 - Number of classrooms and seminar halls with ICT facilities**

15

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://www.rrrmahavidyalaya.edu.in/album_details.php?albId=4">https://www.rrrmahavidyalaya.edu.in/album_details.php?albId=4</a>
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

#### 4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

##### 4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

34.02173

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	<a href="#">View File</a>
Upload Details of budget allocation, excluding salary during the year (Data Template)	<a href="#">View File</a>

#### 4.2 - Library as a Learning Resource

##### 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Library is automated using Integrated Library Management System (ILMS) since 2016. The Integrated Library Management Software used is the updated KOHA (Open-Source Software). At present (during 2022-2023) the library holds a large number of printed text books, 33000 text books containing all subjects taught in the college along with rich reference and rare book collections. The library has an active membership of INFLIBNET, N-LIST consortia and provides 6000+ journals and 799500+ e-books for members. Among the library services OPAC (Online public access catalogue) service is also provided where the users can search the collection of books by title, author, publisher etc. The Library provides a barcode scanner facility for staff and

students. The library has a well decorated reading space for students with a free Wi-Fi facility. A separate library webpage is created on the college website to update the happening and new activities of the library regularly.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	<a href="https://rrrm-opac.kohacloud.in/">https://rrrm-opac.kohacloud.in/</a>

**4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources**

C. Any 2 of the above

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<a href="#">View File</a>

**4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)**

**4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)**

2.57004

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>

**4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)**

**4.2.4.1 - Number of teachers and students using library per day over last one year**

18

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	<a href="#">View File</a>

**4.3 - IT Infrastructure****4.3.1 - Institution frequently updates its IT facilities including Wi-Fi**

Raja Rammohun Roy Mahavidyalaya has two separate broadband connection; BSNL & Alliance Broadband Services distributed centrally to the entire campus at more than 100 MBPS with the scheme of monthly unlimited data. The students can also access Wi-Fi facility in the college campus. All the academic departments are equipped with computer, printer and broadband internet connection. The regular maintenance and up-gradation of computers and allied accessories is done by the local vendor as and when required. Some of the departments have LCD projectors. The M has its own information and communication committee, which guides us to upgrade different software as well as the antivirus from time to time. Under the purview of Information and communication committee the website of the college is updated to present online access of notices regarding admission form fill up, scholarship, exam related matters, and feedback collection etc.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://www.rrrmahavidyalaya.edu.in/album_details.php?albId=4">https://www.rrrmahavidyalaya.edu.in/album_details.php?albId=4</a>

**4.3.2 - Number of Computers**

36

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Student – computer ratio	No File Uploaded

**4.3.3 - Bandwidth of internet connection in the Institution**

A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	<a href="#">View File</a>

**4.4 - Maintenance of Campus Infrastructure****4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)****4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)**

66.03209

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	<a href="#">View File</a>
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<a href="#">View File</a>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The Mahavidyalaya has its own well-defined policies for maintaining all facilities, including laboratories, library, sports complex, computer labs, and classrooms, which includes both preventive maintenance and corrective maintenance. For the procurement of different resources for the academic facilities different committees apply to the Principal with proper

rationalization, which is then forwarded to the Governing Body for their approval. After the approval of the Governing Body it is forwarded to the Purchase Sub Committee for the procurement of the resources by maintaining the tender rules of the Government of West Bengal. The college has its own infrastructure and development sub-committee which gives proposal for the creation of physical facilities, renovation of existing facilities and the maintenance of existing infrastructure. Library: Librarians manage book acquisitions, handle renewals for online resources, and oversee upkeep of the physical space. The library has designated opening hours. Clear policies on borrowing books. As a part of maintenance the library undergoes for pest control every year. In the segment of sports complex and sports facilities the sports equipments and the facilities are under the supervision of the physical education department. The college has its own Gymnasium which is also under the purview of the physical education department.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://www.rrrmahavidyalaya.edu.in/photo_gallery.php">https://www.rrrmahavidyalaya.edu.in/photo_gallery.php</a>

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

#### 5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

##### 5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

1902

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<a href="#">View File</a>

### 5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

#### 5.1.2.1 - Total number of students benefitted by scholarships, free ships, etc provided by the institution / non- government agencies during the year

717

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<a href="#">View File</a>

### 5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

C. 2 of the above

File Description	Documents
Link to institutional website	<a href="https://www.rrrmahavidyalaya.edu.in/album_details.php?albId=11">https://www.rrrmahavidyalaya.edu.in/album_details.php?albId=11</a>
Any additional information	<a href="#">View File</a>
Details of capability building and skills enhancement initiatives (Data Template)	<a href="#">View File</a>



**5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

222

**5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

222

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>

**5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees**

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	<a href="#">View File</a>

**5.2 - Student Progression****5.2.1 - Number of placement of outgoing students during the year****5.2.1.1 - Number of outgoing students placed during the year**

0

File Description	Documents
Self-attested list of students placed	<a href="#">View File</a>
Upload any additional information	No File Uploaded

**5.2.2 - Number of students progressing to higher education during the year****5.2.2.1 - Number of outgoing student progression to higher education**

21

File Description	Documents
Upload supporting data for student/alumni	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of student progression to higher education	<a href="#">View File</a>

**5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)****5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year**

1

File Description	Documents
Upload supporting data for the same	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

**5.3 - Student Participation and Activities****5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year****5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

00

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	<a href="#">View File</a>

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

The Student Council of the college is an elected body (presently by Government Order No-1116 (19) Edn (U) 1U-111/14 dated-26.11.2015 election to the students council has been kept in abeyance) of students, collaborates with faculty and administration to ensure college development.

Organizational Structure of Student Union Council

President-Principal

Vice-President

General Secretary

Assistant General Secretary

Sectional Secretaries and

Members:

Our Students' carry out various extracurricular activities to promote openness and interaction. Every year with the help of Department of Physical Education and the Sports committee our students arrange the Annual Sports Meet. Beside the academic and cultural programmes our students organizes Fresher's Welcome department wise and Saraswati Puja every year. Our Students

extend their valuable support for different types of social work like Blood Donation Programme, Health Camp, different awareness campaigns organized by the NSS and the NCC. Among the other activities the students extend their cooperation to the college in organizing different seminars, teachers' day celebration, Republic Day Celebration and Independence Day Celebration. Each and every year by the instruction of Department of Higher Education, Government of West Bengal, Students' Week is celebrated from 2nd of January to 8th of January, in which our students of different departments actively participate.

File Description	Documents
Paste link for additional information	<a href="https://www.rrrmahavidyalaya.edu.in/photo_gallery.php">https://www.rrrmahavidyalaya.edu.in/photo_gallery.php</a>
Upload any additional information	<a href="#">View File</a>

### 5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

#### 5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

05

File Description	Documents
Report of the event	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template)	<a href="#">View File</a>

### 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The Alumni Association of the college is named as "RAJA RAMMOHAN ROY MAHAVIDYALAYA ALUMNI ASSOCIATION". The registration of our alumni association was in progress from 2022 and finally it got

registered on 10th November, 2023, vide Registration No. S0039426 of 2023-2024. Our Alumni Association within its limited resources is very supportive towards the college for its development. For the academic development some of the departments arrange for motivational talks by their ex-students who are established in different fields. The Alumni Association of the college within its limited resources also financially contributes for the infrastructural development of the college. The Alumni Meet is also organized where our students get the opportunity to interact with our established alumni. The main objective of the Association is to foster strong bonds between Alumnae, Faculty members, and students of the college. It acts as a bridge between the past and the present of college.

File Description	Documents
Paste link for additional information	<a href="https://www.rrrmahavidyalaya.edu.in/alumni.php">https://www.rrrmahavidyalaya.edu.in/alumni.php</a>
Upload any additional information	<a href="#">View File</a>

**5.4.2 - Alumni contribution during the year (INR in Lakhs)**

E. <1Lakhs

File Description	Documents
Upload any additional information	<a href="#">View File</a>

## GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

As a college of the rural and economically backward area the college makes every effort to accommodate the academic requirement of the students.

Vision of the College:

- To prepare the students to thrive in a highly competitive globalized and technological society
- To instill the students with comprehensive education of good quality to serve society better.

- Being a college of remote area increasing the resources for the existing academic programmes is one of our prime focuses.
- To promote a sustainable balance of mental physical and emotional wellness for all the stakeholders.
- To instill a tradition of continual process improvement.

#### Mission of the College:

Being a college located in Radhanagar of Hooghly District a remote area of West Bengal and named after the son of the soil who is also the father of Modern India's Renaissance and a educational reformer Raja Rammohun Roy we whole heartedly thrive to make the Education accessible for all irrespective of caste, creed, religion, gender and economic status and also to make the quality education inclusive.

File Description	Documents
Paste link for additional information	<a href="https://www.rrrmahavidyalaya.edu.in/mission_vision.php">https://www.rrrmahavidyalaya.edu.in/mission_vision.php</a>
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The Principal is acting as the academic and administrative head of the institution. The Governing Body, comprising the President nominated by the West Bengal Government, the Principal (as the Secretary Ex Officio member), one representative from West Bengal State Council of Higher Education, two nominated persons each from the Government of West Bengal and The University of Burdwan, three representatives from Teaching one from Non-Teaching fraternity and General Secretary of the Students Union, governs the management of the college in compliance with the opinion of the majority of the members.

All major decisions regarding development, infrastructure, financial management, academic affairs, admission, governance and administration are taken by the Governing Body in line with recommendations and suggestions of IQAC and various statutory and non-statutory sub committees of the college. The list of committees may be accessible from the following link of the

website

[https://www.rrrmahavidyalaya.edu.in/administrative\\_committees.php](https://www.rrrmahavidyalaya.edu.in/administrative_committees.php)

File Description	Documents
Paste link for additional information	<a href="https://www.rrrmahavidyalaya.edu.in/administrative_committees.php">https://www.rrrmahavidyalaya.edu.in/administrative_committees.php</a>
Upload any additional information	No File Uploaded

## 6.2 - Strategy Development and Deployment

### 6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

At the beginning of the academic session, the strategic plans are laid out by the IQAC of the college. The Institution has defined the strategic plan and works accordingly for effective deployment. The strategic plans (SP) are:

- To increase teaching excellence in departments with optimal use of resources.
- To procure more laboratory equipments as per the newly introduced syllabus.
- To make the students more equipped in practical training and hands on experience for the undergraduate level.
- To increase the percentage of students progressing to higher studies and jobs.
- To improve the teaching learning methods based on feedback collected from stakeholders.
- To encourage research activities of the faculties.
- To construct/extend building for classrooms and laboratories.
- To ensure Infrastructural growth in terms of classrooms, Laboratories, Books, Computers and instruments and use of ICT.
- To utilize alternating sources of energy, improved waste management practices and make a green college campus.
- To build more ICT enabled smart class rooms.
- To execute MOUs/Linkages for faculty exchange for optimal utilizaion of available resource persons in the college and neighboring institutions and to improve the quality of teaching-learning.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	<a href="https://www.rrrmahavidyalaya.edu.in/institutional_development_plan.php">https://www.rrrmahavidyalaya.edu.in/institutional_development_plan.php</a>
Upload any additional information	<a href="#">View File</a>

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The Mahavidyalayas' organogram in the website outlines its decentralized administrative structure, which is the result of collaboration between every stakeholder involved in achieving a shared goal.

#### GOVERNING BODY

The Governing Body being the highest body prepares different policies of the college. It has ten members including the President of the College nominated by the Government of West Bengal, the Secretary, the Principal being an ex-officio member, one nominee of West Bengal state council of Higher education, two nominees of affiliating University, three Teacher representatives, one Non-Teaching Staff Representative and one elected student member (right now not available).

#### ADMINISTRATIVE SET UP

The Principal is the Secretary (Ex-officio) and forms the nucleus of the administration. The Principal along with the IQAC Coordinator, Coordinators of PG and UG, Departmental Heads, the Teachers' Council Secretary, the Librarian as well as Convenors of various Committees coordinates and mobilizes the entire work process of the college.

#### THE FUNCTIONS OF VARIOUS BODIES



Different Committees are set up with teacher Conveners as head who are responsible to carry out the functions of their respective committees.

#### SERVICE RULES, PROCEDURES, RECRUITMENT AND PROMOTION POLICIES

The Governing body appoints teaching and non-teaching staff as per the recommendation of the West Bengal College Service Commission. Service Rules and procedures are guided by the The University of Burdwan and the rules of the state government. The promotional policies for teachers are according to the Department of Higher Education, West Bengal as per UGC norms.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	<a href="https://www.rrrmahavidyalaya.edu.in/organogram.php">https://www.rrrmahavidyalaya.edu.in/organogram.php</a>
Upload any additional information	No File Uploaded

#### 6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	<a href="#">View File</a>
Screen shots of user interfaces	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	<a href="#">View File</a>

#### 6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff

The College undertakes various welfare activities for both the teaching as well as non-teaching staff. All benefits of the West Bengal Government Employees are applicable to the Teaching and Non-Teaching Staff of our institution. Some of them are listed below:

- General Provident Fund (GPF) with nomination and loan facilities
- West Bengal Health Scheme (WBHS) for all medical benefits
- Gratuity and Pension Scheme of Government of West Bengal after retirement
- Child Care Leave and maternity leave for female teachers and non-teaching staff
- Residential Quarter facility in the college campus
- Paternity leave for male teachers Faculty Members are provided duty-on-leave to participate in orientation programmes, refresher courses, short term courses, seminars, workshops and other professional development programmes.
- Teaching and Non-Teaching Staff organizes tour, and sports activities for the staff.
- Health awareness programmes The College arranges free medical check-up facility fortnightly for all staff.
- Puja Advances: The institution keeps a track record for providing Puja Advances to its non-teaching staffs to a maximum ceiling of Rs. 20,000/- which are refunded by the employees in ten equal installments in the forthcoming months of the year and without any interest charged thereon. This welfare practice assists the employees to address their greater needs during the periods of urgent need.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

### **6.3.2 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year**

#### **6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year**

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<a href="#">View File</a>

### 6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

#### 6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<a href="#">View File</a>

### 6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

#### 6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

9

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Details of teachers attending professional development programmes during the year (Data Template)	<a href="#">View File</a>

### 6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The Performance Appraisal System for teaching and non-teaching staff is followed as per the Government Guidelines. In pursuance to G.O. No. 920-Edn(CS)/5P-52/98 dated 31.12.12, Memo No. ED-103/2013 dated 18.02.2013, Memo No. Ed-293/2013, 07.05.2013, and No. 361-Edn (CS)/5P-56/2017 dated 10.04.2017 and 1373-Edn(CS)/5P-52/98 dated 07.12.17 of the Government of West Bengal, the IQAC of the institution invites applications from the faculty members in the prescribed proforma, which are verified and checked by the IQAC and the Head of the Institution and then forwarded to the Screening/Selection Committee comprising of the Government Nominee and the Subject Expert(s) from the affiliating University. The verified files are then subsequently sent to the Department of Higher Education, Government of West Bengal for necessary action. The Performance Appraisal System of nonteaching staff is followed as per the West Bengal Service Rules.

For non-teaching staff, UGC regulated career advancement scheme is not applicable. They are subject to promotion in their respective fields after a period of service not less than 10 and 20 years.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

**6.4 - Financial Management and Resource Mobilization**

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The account section of the college updates all the financial books after completion of each financial year. The information is intimated to the Higher Education department which engages a statutory auditor who audits and places the report after completion of auditing work. The completion of the audit solely depends on the engagement of the auditor which is not under the control of the college. At present, the financial accounts are finalized and completed up to 2022-23 and also been audited.

Regarding the Internal Audit System The Mahavidyalaya has a transparent and systematic financial management system. The institution routinely conducts internal audits for every financial year by competent chartered accountants with the help of qualified and experienced teachers from Dept. of Commerce, Bursar and the Principal. The GB-Finance which monitors the appropriate use of available funds of the college and the decision for the use of the fund to be approved by the Governing Body.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

**6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)**

**6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)**

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	<a href="#">View File</a>

#### 6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The Department of Higher Education of the Government of West Bengal is the main funding authority of the college. Funds also incurred from student admission of which half of the tuition fees have to be deposited to the Government through treasury. The rest of the amount is utilized to meet the academic and administrative requirements.

College receives funds from UGC and West Bengal Government. Funds are also generated from a certain portion of students' fees, etc. For efficient and optimum utilisation of resources available, HODs are asked to provide their requirements at the beginning of the session to ensure maintenance and up gradation of laboratories, library, computing facilities, classrooms, equipments and facilities. Subsequently, the Central Purchase Committee and Infrastructure Development Committee performs all processes such as inviting tender/quotations, preparing comparative statement and selection of vendors strictly following the Government Guidelines in all purchases. The Governing Body Finance and the Governing Body monitors effective and efficient use of the available financial resources. The Bursar of the college looks after the day to day transactions and implements the decisions taken by the Finance Committee and the Governing Body. The Annual Budget of the college is prepared by the Bursar and is duly considered by the Finance Committee and the later referred to the Governing Body for final approval.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The role of IQAC is very important in the college's academic and administrative development.

- Introduction of subject orientation programs for freshers who did not study the subjects taken as Honours.
- During the academic year 2022-23, our Mahavidyalaya has signed MOUs with new HEIs
- The Academic Calendar for the session 2022-23 has been prepared jointly by the IQAC and the Academic Committee, maintaining strictly, the University guidelines in this regard and the same has been circulated to the students, well in advance, through notices and our college website
- Feedback from the students and all other stakeholders of the college has been collected and analyzed by the IQAC. Necessary measures have been taken by our Management on the recommendation of the IQAC.
- During the 2022-23 academic session, IQAC coordinated with teaching and non-teaching staff to engage students online and organize lectures, webinars, and cultural activities.

File Description	Documents
Paste link for additional information	<a href="https://www.rrrmahavidyalaya.edu.in/album_details.php?albId=8">https://www.rrrmahavidyalaya.edu.in/album_details.php?albId=8</a>
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

IQAC of our college along with the academic committee monitors the teaching learning process and the IQAC along with the college administration keep an eye on structures and

methodologies of operations of each department.

- Each department regularly takes Continuous Assessment of different types to understand the progress of the learners
- The IQAC encourages departments to organize seminars on themes relevant to the educational needs and futuristic growth of the students.

Majority of the departments and the library have been provided with ICT facilities with proper Wi-Fi network under BSNL broadband and Alliance broadband connections.

The IQAC of the college promotes the faculty members of the academic departments to get themselves properly acquainted with the latest technologies of the teaching learning process like powerpoint presentation of their lecture topics so that the whole teaching learning process becomes more interesting other than the traditional chalk duster method.

The incremental improvements of the students in different activities are recorded by the departmental faculty members, which will help them to assess their students better during internal assessment.

The IQAC of our Mahavidyalaya had taken the following initiatives for the institutional implementation of the Teaching-Learning process.

- Infrastructural development like classrooms, laboratories & Central Computer laboratory
- Modern equipment for laboratories & learning resources for the students especially the digital learning resources.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded



<p><b>6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)</b></p>	<p><b>D. Any 1 of the above</b></p>
--	-------------------------------------

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	<a href="#">View File</a>

## INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 - Institutional Values and Social Responsibilities

#### 7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Raja Rammohun Roy Mahavidyalaya has taken some significant steps towards supporting the gender equity & sensitivity on its campus. The measures initiated by the Institution are

1. The female students are made aware of different safety as well as self defence mechanisms by means of conducting a Karate Self defence course. Master trainer of the local Karate Association (Birlok Martial Art Academy) is invited for demonstrating some basic tips of self defence.
2. Gender equity and gender sensitization issues are well addressed in the different courses taught by subjects like Bengali, English, Economics, Philosophy, History and Political Science within the curricular framework.
3. Apart from promoting gender equity, Raja Rammohun Roy

Mahavidyalaya has also established a Women cell that works to create a safe & inclusive environment for all students, irrespective of their gender. The cell is responsible for organizing events & campaigns to promote gender equity & raise awareness about gender based issues. Moreover the women's cell addresses the concern & grievances of female students & staff.

4. Raja Rammohun Roy Mahavidyalaya has also made significant strides in providing better facilities for women on its campus. for example, the college has installed sanitary napkin vending machines & incinerators.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment**

C. Any 2 of the above

File Description	Documents
Geo tagged Photographs	<a href="#">View File</a>
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

#### **Solid Waste Management**

- The solid waste generated is dumped in the vat. The college sweeper, workers from the block office collect the

solid waste.

- The dry/wet degradable waste material is converted into compost which is used for gardening.

#### Liquid Waste Management

- Effluents from washrooms and toilets are directed to soak chambers and eventually to the drainage system.
- Liquid waste products of Bioscience laboratories and Chemistry are allowed to get disposed in a separate soak chamber.
- Rain water drainage system is also there to prevent water logging.

#### Biomedical Waste Management

- As the syllabus does not involve activities that produce biomedical waste therefore there is no need of biomedical waste management system

#### E-Waste Management

- E-waste in the Mahavidyalaya includes electrical and electronic parts such as burned electrical bulbs, wires and computer peripherals. The generated E-waste is stored in a designated E-waste storage room,

#### Waste recycling System

- Solid waste and debris generated from building construction are used for basement work of on-campus road construction.

#### Hazardous chemicals and radioactive waste management

- As because the amount of hazardous waste is nil, the Mahavidyalaya had not developed any facility to transport it in proper place.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	<a href="https://www.rrrmahavidyalaya.edu.in/album_details.php?albId=2">https://www.rrrmahavidyalaya.edu.in/album_details.php?albId=2</a>
Any other relevant information	<a href="#">View File</a>

**7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus**

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**7.1.5 - Green campus initiatives include**

**7.1.5.1 - The institutional initiatives for greening the campus are as follows:**

1. Restricted entry of automobiles
2. Use of Bicycles/ Battery powered vehicles
3. Pedestrian Friendly pathways
4. Ban on use of Plastic
5. Landscaping with trees and plants

A. Any 4 or All of the above

File Description	Documents
Geo tagged photos / videos of the facilities	<a href="#">View File</a>
Any other relevant documents	No File Uploaded

**7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution**

<p><b>7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities</b></p>	<p><b>E. None of the above</b></p>
---	------------------------------------

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

<p><b>7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading</b></p>	<p><b>D. Any 1 of the above</b></p>
--	-------------------------------------

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The Mahavidyalaya is putting it's all out effort to provide quality education, supporting the students coming from the underprivileged background and setting communal harmony for one and all. The Mahavidyalaya is very much proactive in taking initiatives to observe National days like Republic Day, Independence Day or celebration of days of eminent personalities or any other such activities for inculcating tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities in the Mahavidyalaya. In our Mahavidyalaya one of the great examples of cohesion of diverse group of students is our well established National Cadet Corps (NCC) and NSS (National Service Scheme) where the students irrespective of all communities, linguistic and regional categories register and contribute in National activities. Our Mahavidyalaya strictly adheres to the government rules and regulations in facilitating the financial help in respect of different scholarships for different communities, and castes. Moreover during the festivals like 'Saraswati Puja', 'Muharram', 'Eid-ul-Fitr', 'Durga Puja' the students, faculty members and staffs of all communities exchange good wishes and thus showing communal harmony within the college campus.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<a href="#">View File</a>
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

In our Mahavidyalaya celebration of Republic Day, Independence Day, Constitutional Day and observation of many other National days encourages our students and employees to the constitutional obligations: values, rights, duties and responsibilities of the citizens. During observation of each of the National Days National Anthem is sung by maintaining a proper protocol which instills in us a sense of pride and sense of unity in diversity for our country. The Mahavidyalaya observes its foundation day by conducting the Raja Rammohun Roy Memorial Lecture every year

which motivates our employees and the students to follow the constitutional obligations. Our NSS volunteers of different units perform different activities in their adopted villages through cleaning the surrounding environment, AIDS awareness programme under Red Ribbon Club activities, awareness against the misuse of water etc. Our NCC cadets are given proper training for showing proper guard of honour while welcoming any eminent personality during entry at the college campus. During the observation of National Days Our NCC cadets and our NSS volunteers along with other students of the college show their unified activities in the presence of the Principal, Faculty Members and office support staffs of the college.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized**

D. Any 1 of the above

File Description	Documents
Code of ethics policy document	No File Uploaded
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Raja Rammohun Roy Mahavidyalaya as a part of the education policy, places a high value on commemorating national holidays and paying tribute to national heroes and personalities who help us shape our lives and society..

Raja Rammohun Roy Mahavidyalaya celebrates the following days with the active participation of the Students, Faculty Members and the office supporting staffs.

- Birthday of Netaji Subhas Chandra Bose
- Republic Day
- International Mother Language Day
- International Yoga Day
- Vanmahotsab
- Independence Day
- Teachers Day
- Constitution Day

The importance of observing these National days and events are

- To pay homage and honour the person/events.
- To encourage the students to observe these significant National Days so that they may be motivated to uprightly hold the sense of Nationalism and patriotism among them.
- To show case the global, regional and local values.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	<a href="#">View File</a>
Geo tagged photographs of some of the events	<a href="#">View File</a>
Any other relevant information	No File Uploaded

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC



format provided in the Manual.

**Best Practice: 1**

1. Title of the Practice: Medicinal Plant Garden

2. Goal: (i) Collection & in-situ conservation of Medicinal Plants ii) Botanical identification,

3. The Context: The areas rich in plant diversity. Indigenous Peoples ethno medicinal knowledge for curing numerous diseases (of both human and veterinary) is invaluable to strengthen modern system of medicine.

4. The Practice: In this garden all plant species have name plate. Name plate consisting of scientific name, common name, local name and taxonomic family.

5. Evidence of Success: Students, College staffs, Guardians and others came to know about medicinal plants and their uses

6. Problems Encountered and Resource Required: Due to flood prone area it is become a challenge to the Institution to make all the herb species to survive.

**Best Practice: 2**

1. Title of the Practice: "QR code" Accessible to All.

2. Goal: Quickly access information about library materials and services.

3. The Context: QR codes make library resources more accessible.

4. The Practice: The Central Library creates a QR code for Library Materials and Services.

5. Evidence of Success: QR code enhanced accessibility of Library database.

6. Problems Encountered and Resource Required: (a) Smart Phone required, (b) Requires Internet Connectivity

File Description	Documents
Best practices in the Institutional web site	<a href="#">View File</a>
Any other relevant information	No File Uploaded

### 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

#### Social Responsibility:

- In keeping parity with the mission of the college the college administration ensures that all the stakeholders are provided with a level playing field with special emphasis is given to the underprivileged students.
- In our college majority of the students are merely first generation learners who have little scope for running and maintenance of their study, as a matter of fact the college provides regular fees concession and helping them to get different scholarships of the Government, which allows them to continue their education.
- Ours is an institution where more than 65% of the female students are enrolled for taking the higher education which is in consensus of the policy of women empowerment of the Government.
- Our college is a student-friendly college and caters for the women's safety and gender equity.
- The institution has zero tolerance for ragging and both the administration and the Students' ensure that the campus is free from any unfair practices.
- As a part of social responsibility the college has its own Raja Rammohun Roy Memorial Committee which organizes Raja Rammohun Roy Memorial Lecture and eminent persons are invited to the college to motivate the young minds.

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	No File Uploaded

### 7.3.2 - Plan of action for the next academic year

Road Map - Future Plans: 1. Make Efforts for new college Building. 2. Start relevant Value Added and Certificate courses. 4.To Engage students in assignments that have a clear connection to course outcomes. 5. Promotion of research culture among faculty and students. 6. Enhance the number of Ph.D. Scholars. 7. Scope for authoring textbooks by Faculty; Undertake research projects of various funding agencies. 8. Increase the number of participants in national level for sports and cultural arena. 9. To Organize more National and International conferences. 10. Organize workshops to develop entrepreneurship skills among students. 11. To Develop complete digital infrastructure.